

CITY OF LOS ANGELES

**Neighborhood Council
Governing Board**
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Alex Morales, Board Member
Fannie Long, Board Member
Imelda Foley, Board Member
John Hernandez, Board Member
Mireya Pacheco, Board Member
Mireyari Pacheco, Board Member
Rebecca Long, Board Member
Reuben Garcia, Board Member
Daniel Venencia, Board Member



PACOIMA NEIGHBORHOOD COUNCIL

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Board Meeting Draft Minutes

Virtual Meeting via Teleconference

Wednesday, September 16, 2020; 6:30 PM

Attending: Imelda Foley, John Hernandez, Mikayeel Khan, Fannie Long, Anna Justice, Rebecca Long, Mireya Pacheco, Mirayari Pacheco, Jessica Urquiza, Alex Morales.

Absent: Elisa Avalos, Ruben Garcia, Daniel Venencia.

1. WELCOMING REMARKS:

a. Call to order

Mikayeel Khan called the meeting to order with quorum at 6:39 PM.

b. Roll Call by Secretary Jessica Urquiza

Following Roll Call, Mikayeel Khan put a call from board member Reuben Garcia on speakerphone who was having trouble logging in. Mr. Garcia said that the Red Cross was going to file a Freedom of Information Act request: they want a copy of the Pacoima NC's last two meetings audio or video. Mr. Garcia said they apparently conducted an investigation into one of their employees. He requested Mr. Khan let the board know that that would be coming their way, and that he would not be attending the meeting, citing the "ridiculous" difficulties he had logging on.

2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (Representatives from government offices, Police Department, and community-based organizations)

a. California Congressional District 29 Congressman Tony Cardenas

Field Deputy: Michelle Vergara

Michelle Vergara introduced herself. The first update is the congressman is hosting his annual congressional app challenge open to middle school and high school students. They can compete as individuals or groups of 4 to create their own app. 1st place winner will

have their app displayed in the US Capitol building and the US House of Representatives' website. They will also get a gift card from Southwest Airlines and the award reception will be in Washington, DC.

Second, there is still time to claim your stimulus check if you or someone you know is not sure if you qualify, please feel free to contact their office. A lot of individuals claiming Social Security, Medicare, or SNAP benefits still qualify for a stimulus check. If you're unsure or haven't received yours yet, feel free to reach out to their office. They are also available to help out on any federal matter: IRS, Social Security, Immigration, etc. 818-221-3718 is their phone number, and they are taking calls up until 8 PM Monday through Friday. Her email is michelle.vergara@mail.house.gov.

Stakeholder Katherine Padilla Otane asked if it was time for public comment on non-agendized items, and Vanessa Serrano explained that it was not, but that time period would be coming up after governmental representatives made their announcements.

**b. California State Senate District 18 Senator Bob Hertzberg
District Representative: Eveline Bravo-Ayala**

Not present.

c. Los Angeles Police Department, Foothill Division Senior Lead Officers Adriana Munguia and Steve Nunez

SLO Munguia for South Pacoima gave some crime stats: Foothill is down 1.7% in crimes; robberies and aggravated assaults are still high. They have 6 homicides overall, many gang-related. They have had two suicides in the last couple weeks in the Foothill area. Right now she is trying to ID people with special needs so in case of an emergency like fires or earthquakes, they can render assistance so they can evacuate. She has contacted numerous organizations for people with special needs to help identify residents who might need help evacuating. They are starting in Reporting District 1633 across from the Hanson Dam, because that's her area and it is susceptible to fire. There are also a lot of calls coming in about the homeless and RV's and tents and trash, and they still can't impound and cite. But right now everything's put on hold. They are still there, and she knows it's difficult. The station is still closed, but she urges people to call anyway because the front desk can get ahold of their Senior Lead Officer.

Fannie Long asked if there were two suicides. SLO Munguia confirmed that in the last three weeks, they have had two.

John Hernandez asked if SLO Munguia wanted to share with the NC the new captain as well as the Teams program through Microsoft. SLO Munguia explained that Foothill division has a new captain, Captain Smith, who comes from Mission, and he seems ready willing and able to help the community. He is using an app that he used with SLOs when they were on the scene of protests at Tujunga, that is similar to Facetime. So if he wants to communicate, he can communicate with them directly on their phones. Mr. Hernandez said that partnering with Microsoft and allowing the officers to share live video while it's

happening is incredibly useful, especially for taking video of, for example, home invasions and being able to send that video out immediately. Captain Smith can dispatch every SLO in Foothill without having to radio them or bring them back into the station.

Imelda Foley asked what was happening with CPAC and whether they were meeting virtually. SLO Munguia confirmed, saying they just had that meeting last Thursday. They are keeping the meetings the same time, but it is via Zoom. Ms. Foley asked how to get invited, and SLO Munguia said she would forward the link to Ms. Foley when she gets it. For anyone who wants to sit in on the CPAC meeting, she asked them to send her an email so she can forward the link.

Mireya Pacheco wanted to thank SLO Munguia, saying that she never sees patrols in the neighborhood, but in the last two or three months, she saw SLO Nunguia in the neighborhood. She still hears of several issues in the neighborhood. She wants to say thank you because she saw a motorcycle officer, and wants to know if SLO Munguia will continue to patrol the area. SLO Munguia said that they still have their traffic unit in Foothill.

Ms. Foley asked if they have a translator.

Stakeholder Caller ending in 260 explained that he was Alex Morales, who has been here since the beginning. He asked that they unmute board members in the audience during roll call.

d. Los Angeles City Council District 7 Councilwoman Monica Rodriguez Field Representative: Susana Carmona

Susana Carmona introduced herself, saying she had quite a few updates. First of all, last night the councilwoman went ahead and kicked off a telethon, the first ever of its kind in the city. All of the proceeds will be going to LA city families through the organization Ciello Foundation assisting families in need who are undocumented. *El Greto 2020, and it's available on the councilwoman's facebook page.

Second, they do have a free toiletry event coming up on Friday at Pacoima City Hall at 4 PM, also held on Saturday in Sylmar at 9 AM. She offered to share the flyer with board members.

They also have on Saturday, September 26 there is going to be free COVID testing at the Pacoima Senior Center from 10 AM to 4 PM. It's also an opportunity to fill out your Census with help there, and if you fill it out there you'll receive a \$1 gift card.

Another thing to mention is they have started doing virtual neighborhood watch groups with the SLO's of the area. They will have one with SLO Mungia's section on October 7 at 5:30 via Zoom, and Ms. Carmona asked those wanting to attend to let her know and she will send the necessary information.

She added that Glen Oaks blvd had been resurfaced, and the lines should already be painted. In addition, in mid-August, there was an abandoned property that abuts the Glen Oaks 118 exit that was participating in a number of illegal activities. It has now been demolished, hopefully deterring illegal activities from the previous squatters of the property.

Also, they have on September 21st, the Glen Oaks **[hard to understand, “Rain” Something]** Project, which is a 2-phase stormwater capture project that will start September 21st. It will begin in residential areas, and once construction is completed there, they will continue to the Glen Oaks median between Paxton and Lerve. Also the Clean Streets project on Bradley is finally complete, so they will start the capture project there as well. It’s the first of its kind, an alley where vehicles and pedestrians get to share the road safely.

They also have a new transportation project coming which is on the agenda, the Telfair Roundabout project, so they will hear more about that shortly from DOT.

Imelda Foley asked if people need an appointment to undergo the COVID test in the senior center. Ms. Carmona said that generally they would like that, but walk-ups are also fine. She will send them the flyer that has more information. Ms. Foley also asked Ms. Carmona to send Charles, the senior member of their local neighborhood watch, the info for the virtual NW meeting he will make sure the other members get it.

e. Department of Neighborhood Empowerment Neighborhood Empowerment Advocate Vanessa Serrano

Vanessa Serrano had a couple of updates: first of all, DONE is redesigning their website and they are inviting board members from across the city to give input as to what info they would like to have available on the website such as minute templates, agenda templates, etc. They are going to be hosting a discovery workshop with their partners Hack for LA and Super By Design, and board members are invited to share their priorities and recommendations. The workshop will be on Tuesday, September 29 from 6-9 PM. They also sent out a survey through the monthly profile to solicit input and suggestions from board members.

Also, at the end of July they held a partial webinar that was hampered by technical issues called Empowering Neighborhood Voices Through Digital Content. They are bringing it back September 30th, and since now all NC’s will be going into elections in the spring of 2021, they have to think outside the box and think about how they can use digital content for outreach as part of recruiting more board members and voters. It will be Sept 30th at 6 PM, and those interested can find the link for it in the monthly profile.

Lastly, this year’s NC elections will be conducted through vote by mail. The city clerk and their department has hosted 3 previous feedback sessions and will be hosting a 4th in September to talk about their outreach strategy looks like this time around. The workshops are all on Zoom, and the next one will be September 17th from 6:30-8:00 PM, and everyone is able to attend. She will go ahead and send the board this information with

links on how to RSVP tonight. She thinks they are all worth attending, especially the election-related workshops. This is because it will require stakeholders to contact the city clerk's office to ask for a ballot. They will not automatically receive it, they have to register and show proof that they are a stakeholder.

f. LAUSD Board of Education
Board Member Kelly Gonez
Field Deputy: Esmeralda Marcial

Not present.

g. California State Assembly District 39 Assemblywoman Luz Rivas
Field Representative: Brenda Yanez Zamora

Brenda Yanez Zamora introduced herself. She explained that the 2020 legislative session came to a late end at 1:24 AM on September 1st. But the Assemblywoman authored and introduced AB 1845 which cleared the Assembly and the Senate with bipartisan support.

Ms. Yanez cut out, and Mikayeel Khan said that it was probably a connection issue, and decided to move to the next official and come back later.

Upon rejoining, Ms. Yanez said that the Assemblywoman has had several virtual town halls over the past few months, and coming up on September 22nd at 11 AM, she will be hosting a Woman's Right to Vote town hall streaming on Facebook Live. San Fernando City Councilwomen Sylvia Ballin and Mary Mendoza will be joining to discuss the importance of voting, having women leaders in government, being involved in civic government, and the challenges women face in their district specifically. And attendees will find out more about how to register to vote, and a couple deadlines that are approaching. And if they have any questions they would like answered during the town hall, they can email Ms. Yanez and she will hand those questions over to the people staffing the town hall.

Switching focus to the Census, stakeholders have 14 days left to fill it out over phone or online, and they need to make sure everyone is counted.

Lastly, the Assemblywoman's office is still available to help constituents even with most staffers working from home, so Ms. Yanez said stakeholders should not hesitate to contact their office if they have any issues with departments at the state level. Their office's phone number is 818-504-3911, or stakeholders can reach out to Ms. Yanez directly at her email, brenda.yanez@asm.ca.gov.

h. Office of Los Angeles Mayor
Mayor Eric Garcetti
Field Deputy: Caroline Menjivar

Not present.

**i. Los Angeles County Board of Supervisors, Third District
Supervisor Sheila Kuehl
Field Deputy: Jessica Orellana**

Not present.

j. Region 1 Budget Advocate

Not present.

3.GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

Call-In User_1: I'm calling about the Valley Disaster Preparedness fair, but I'm talking about something a bit different, so I'm not sure when to speak. Serrano: I would suggest to the presiding officer to hold off until the item is called just in case whatever information is issued affects board member decisions.

Katherine Padilla Otanez said that she was here on behalf of Metro to share that the final Environmental Impact Report for the Metro East San Fernando Valley Light Rail project is expected to be released on October 2nd for a month-long review until November 2nd. She explained the project's span, and said that the community meetings to provide information and solicit input will be on October 14th from 4:30-6:30 PM in English, and October 26th from 6:00 PM-8:00 PM in Spanish. They also invite the public to learn about the project through their new virtual platform for a history of the project. These will be available on the project website on Oct. 2nd at metro.net/eastsvtransit. They ask the public to join them for this final presentation.

Kevin Davis introduced himself as a board member of their NC neighbor to the north, and reminded them that the Congress of Neighborhood Councils is coming up on September 26th, and encouraged them to register on Eventbrite and attend.

Stakeholder Josie Zarate asked if the Pacoima Neighborhood Council will join her in writing a letter to City Council member Monica Rodriguez to recall the defunding of the LAPD.

Stakeholder Maria Leonido introduced herself as Neighborhood Housing Services of LA County, and said she would be explaining her organization's services in case anyone attending knows tenants, homeowners, or mom and pop landlords who are in need of financial counseling or mortgage assistance during COVID. They offer financial counseling and education services, affordable lending services, and project management, as well as neighborhood revitalization. For the general public, they are here to support families and keep them in their homes, so if anyone is interested, email her at mleonido@lhs.lacounty.org. Or they can call her office at 213 381 2862.

4. Presentation: Safety Improvements project – intersection of Telfair Ave & Montague St. – by Clare Eberle

Clare Eberle introduced herself, and thanked the board for making time on their agenda. She is here on behalf of LADOT to share information about the roundabout project on Telfair and Montague.

Ms. Eberle explained that she is part of the Active Transportation division, which involves projects that include bicycles and pedestrian improvement projects. The ATP project was awarded funding for this specific intersection from the state for important neighborhood transportation corridors. In addition to supporting people currently biking and walking, it's supposed to encourage new users with safe infrastructure, which is accessible to everyone. It's also about creating a hub for neighborhood slower streets on intersections nearby. The project goals are to slow traffic and calm streets to improve intersection safety, as well as to provide greening and beautification with center island landscaping. They also want to build new sidewalks and enhance accessibility with upgraded ADA curb ramps. They also want to address drainage issues, and improve signage to provide wayfinding.

She explained that Telfair and Montague is right between San Fernando Road and Laurel Canyon, and the area is rich with local destinations, so this is a neighborhood hub within that context. The intersection was initially identified by the city's mobility plan. Telfair and Montague connect to parts of the network of roads surrounding it that are envisioned as slow streets that are alternatives to busy arterial streets nearby.

Ms. Eberle emphasized that at LADOT, safety is their number one concern, and pointed to an image in her presentation that displayed the number of fatalities and injuries in the surrounding area of the project. They are looking to make alternative options for the area that make the alternative streets slower, safer, and calmer. She explained that the mini-roundabout proposed is designed to slow vehicles and reduce collisions. There will be landscaping, so there will be a beautification component. There will also be new high-visibility crosswalks put in, as well as new wayfinding signage that the community will have input on. There will be curb ramps for accessibility, and bicycle pavement wayfinding markings to connect to the rest of the area.

Ms. Eberle explained more about mini-roundabouts, saying they are designed to encourage drivers to slow to a safe speed but still allow traffic flow. All traffic is directed in one direction around the circle, mitigating collisions and rendering them less severe. There's also an opportunity for greening and stormwater capture, and it also makes biking more fluid through the intersection. They're also common features to improve safety in areas where kids or students walk. She then pointed to photos of places they have implemented mini-roundabouts, as well as a conceptual rendering of the proposed mini-roundabouts.

She added that the project will introduce more red curbs, which will reduce parking spaces. The goal is to enhance visibility of pedestrians in the crosswalks. The project will also replace stop signs with yield signs, forcing drivers to slow down and stop physically. She added that the community will be able to give input about the landscaping around the mini-roundabout.

For the project timeline, they are still in the design phase and they anticipate construction starting in January 2022. They are currently engaging stakeholders to solicit feedback on the project, and they will continue to provide notification and education up to and after the construction. So feedback opportunities are plant selection, what important destinations they can add to the wayfinding signage, and identifying future improvements to the community. They are always looking for feedback on project ideas; they have a survey going right now about the project at <https://ladot.lacity.org/telfair-montague>. They invite everyone to take it.

John Hernandez said that on Van Nuys Blvd they have the mayor's Clean Streets project where a lot of money was invested in bike paths, and they eliminated a lot of parking on Van Nuys, which is all for nothing because now they have light rail going through Van Nuys Blvd. He asked if this was going to be another project that is wasting taxpayer money. Ms. Eberle said that this project would not be replacing anything happening with light rail, and it is definitely supposed to be a long-term capital improvement that will be there for many years. Mr. Hernandez added that his business was adversely affected by what happened along the Van Nuys corridor, and will be more adversely affected by what's happening with lightspeed rail, and his concern as well is, he can easily see people going left not right and not following the flow of the roundabout. Ms. Eberle saw that concern, and said they will be sending out material to instruct stakeholders on how to use the intersection. In their piloting of this kind of mini-roundabout, they've seen it has been surprisingly intuitive to very quickly pick up. And even if someone was going the wrong way, the geometry of the intersection would force them to go slow enough to realize they were going the wrong way and course-correct. But they will make sure there is clear signage and materials distributed for local stakeholders to make sure they know how to use it.

Imelda Foley asked, since they are in a period of drought and have issues maintaining green areas, if there is an element of the plan to make sure they are not just putting in another plot of weeds. Ms. Eberle said the island will be irrigated and maintained by the Bureau of Street Services, and they will have a long-term commitment from them for maintenance. She added that the city pretty much always uses drought-tolerant plants, but they will do their best to design it to make sure they accommodate water needs and that they have a commitment from the city to maintain it.

Stakeholder Kevin Davis asked if this project was an outcrop of the mayor's Vision Zero program, and Ms. Eberle said it was not. At LADOT, they are always working towards Vision Zero as a collective goal with all of their projects, but this project came about separately from Vision Zero. It's based on connectivity and sustainable transportation. Stakeholder Davis said he'd done a number of papers as part of his Master's program on Vision Zero, and he thinks a number of stakeholders get concerned about things like this roundabout, and what they don't understand is that the goal is not necessarily to prevent accidents, because people tend naturally to get into accidents from time to time, but to slow everything down enough so that when accidents occur, they are survivable accidents, and lives are saved. Ms. Eberle added that the goals are the same as Vision Zero, but the way that her group pursues projects is a little different from Vision Zero but they are always working towards eliminating fatalities and traffic accidents by design.

Alex Morales said that he lives right down the street from the intersection in question and knows it fairly well. He said it is just a little residential area and doesn't know what the significance would be of adding this project in the area. He commented that speeding is going to be a problem here, and educating the people in the entire area is going to be crucial.

5. ADMINISTRATIVE/MOTIONS/UPDATES

a. Review and Motion/Discussion/vote possible Board action on submitted Board Member

Applications: Community Based Organizational Representative: Stakeholders who live, work, or own property in the neighborhood and who are 18 years or older.

Received 1 applications – **Maribel Garcia (Candidate)**

Mikayeel Khan said that he tried to email the applicant and called them and left a message, but did not hear back from the candidate. He also explained the current vacancies.

Current Vacancies:

- i. **Home/Condo Owner Representative:** Stakeholders who own residential property within the PNC boundaries and who are 18 years or older.
- ii. **School Representative:** Stakeholders who live, works, owns property in the neighborhood and is a participating member of an educational institution within the PNC boundaries and who is 18 years or older.

b. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for:

- i. August 2020

Anna Justice Motions. Since minutes were taken from a Zoom recording, unclear who seconded, possibly Jessica Urquiza.

Unanimous aye vote, item b.i passes.

c. Motion/discussion/vote for the approval of the August 2020 minutes prepared by Aliza Venegas.

Jessica Urquiza Motions, and Anna Justice Seconds.

Ms. Urquiza explained that there were some issues with the minutes, she emailed the minute-taker from last month last week, and does not know what happened. They emailed the minutes an hour before this meeting. Mikayeel Khan asked that they make sure in the future to get the minutes to board members 3-4 days before the meeting so

they can go over them. Mr. Khan said that he looked at the minutes, though, and they look good, so if board members are comfortable with it, they can look at it and vote.

Unanimous aye vote, item c.i passes.

- d. Discuss and or/Possible Action** to collaborate in the 13th Annual Valley Disaster Preparedness Fair held on October 10, 2020 at a cost not to exceed \$500. Approved by Public Safety and Health and Safety Committee. – by John Hernandez.

John Hernandez Motions, and Anna Justice Seconds.

Mr. Hernandez explained the event, saying it was open to all stakeholders in the city of LA. Ms. Justice asked what the \$500 would be going to, and Mr. Hernandez explained it would be going to backpacks and giveaways which could be handed out by PNC at future events. Imelda Foley added that other councils would be contributing as well, and the event sounds worthy in these times.

Alex Morales asked where the event would take place and what the COVID guidelines would be, and Ms. Foley said that they would be teaming with existing non-profits, so PNC would not be responsible for the distribution of backpacks and giveaways. So they would have to make a contribution toward the distribution of the items. Mr. Hernandez clarified that the meeting itself would be held virtually because of COVID-19. The giveaways would be emergency preparedness essentials. Mr. Morales asked how these backpacks are going to be distributed, and how they will determine who will get them and who doesn't. Vanessa Serrano said that she thought there was an attendee calling in who was involved in the planning of the event, Call-In User_1.

Call-In User_1 introduced herself as a volunteer for the fair named Vaughn Kirby, and she clarified that rather than backpacks, there would be bags created out of different donations, coming up with about 1000 that would be different items per the budget they end up with from donations from Neighborhood Councils: buying masks, gloves, etc. Generally they would be distributed by having people register on the fair website, and people being given a number, so that after the virtual fair is over, they will set up the distribution and everyone who has a number will be notified of where they can pick up a bag. Bill Hopkins, their leader, passed away this year, and he was the lynchpin, so they are just trying to pull the fair together in his honor, and hopefully by next year they will be back on their feet and have a brick and mortar fair. Ms. Kirby said they would love it if PNC could put the fair on their NC calendar on October 10th on their website, which would give them information about registering, the speakers involved, etc. They will have links to exhibitors, places where you can go and get emergency preparedness items, that will all be on this website at that day. One thing that we do is on the registration letter there can be a paragraph from an NC if somebody registers from their district, and it will automatically populate on a welcome letter going out to participants in the fair. That would just require PNC sending a paragraph about their NC to the fair. They will also have video streams, and she asked if PNC could send a video introducing their NC.

Ms. Kirby added that Mr. Hernandez had discussed the children's center near the fair, and clarified that they would have children-oriented kits to distribute, and they are looking for places that would be able to do that for kids and for adult kits. They are looking at places where they can distribute the kits while socially distancing.

Jessica Urquiza was absent. All other board members voted yes. Motion d. passes.

- e. Motion/discussion/possible action** for resignation of John Hernandez as a Chair for Public Health and Safety Committee.

Anna Justice Motions to approve John Hernandez's resignation, and Rebecca Long Seconds.

John Hernandez explained that he is stepping down only from the position of Chair due to his work getting busier, and noted that Reuben Garcia had expressed interest in being Chair. He is not sure if he wants to table his resignation until Mr. Garcia is able to attend so he can throw his hat in. He suggested they table this item and the next item.

Items were tabled by unanimous vote.

f. Motion/discussion/Possible action for Elect new Chair for Public Health and Safety Committee.

Item was tabled.

g. Motion/Discussion/Vote for possible board approval for the additional funds (\$10000) to be put into general outreach.

Rebecca Long motions, and Imelda Foley seconds.

Anna Justice explained that this was part of their additional funds, and that they can always change where the funds are and put them somewhere else where they need it, but they have to approve it and assign it to a budget so they give PNC the money.

Jessica Urquiza was absent. All other board members voted yes. Motion g passes.

h. Motion/Discuss/Vote and possible board approval for t-shirts for outreach up to 2800.00.

Due to the minute-taker having to use the Zoom stream to take minutes, it is not clear who motioned. Imelda Foley seconds.

Anna Justice explained that she is trying to put one or two items on the board at the beginning of the year so they don't have to worry about Outreach items, plus a lot of the items come from out of the country so they take longer to arrive. The t-shirts will be green with white lettering, and will be cotton.

Jessica Urquiza was absent. All other board members voted yes. Motion h passes.

i. Motion/Discuss/ Vote and possible board approval for a group venture with Mend, Luz Rivas or Non-profit organization and Pacoima NC to give out Thanksgiving bags of can food to the community, give Mend up to 4000.00 for can food.

Fannie Long Motions, Mikayeel Khan Seconds.

Mikayeel Khan explained that the inspiration for this was because they will not have a Christmas Parade this year like they normally do. So they are thinking of joining with groups and doing something charitable for the neighborhood on behalf of the PNC. They have to have a co-sponsor because of DONE rules. Anna Justice added that they can join in and give out the bags; it's up to 4,000, so it's as much as Mend needs with a cap of 4,000, they may only need 2,000. PNC will give away outreach materials as well, and the targets are homeless living in hotels, cars, etc., which is why all the food items are canned. Mr. Khan said that community organizations from the Bangladesh and Indian communities are willing to join in as well.

Alex Morales asked if PNC had thought about doing their own give-out event on Thanksgiving similar to this one. Mr. Khan said that this is their idea, since they cannot just sponsor themselves for an event, which is why they are co-sponsoring with someone else. Ms. Justice clarified that the city won't let an

NC do an event like this by themselves, which is why they have to co-sponsor with a nonprofit to cover liability.

Stakeholder Kevin Davis asked if they'd given any consideration to doing a regional event, because his board is looking to do outreach of this type, and it might benefit both boards if they partner up. Ms. Justice suggested they can do something in January/February since they have the funds. Stakeholder Davis thought they could muster some real effectiveness if they join forces and can bring a regional effort to issues like this.

Vanessa Serrano wanted to give some advice from the city clerk in regards about events: they can by the end of this week or next week, fill out the Event Approval Form. They also need to clarify if this is an NPG, because it looks like it on the agenda, just with multiple co-sponsors. She suggests they submit it this week because it should be within 30 days of the event, and almost every event has been rejected under COVID. She is not saying it's impossible to do, they may be able to use PPE, but they'll have to go through a longer process; they should develop a plan and submit it by the end of next week so they can figure out any possible adjustments to the process. The event application allows them to list multiple sponsors. If they are going through the NPG, they may ask for a copy of the agenda and ask why the specific word NPG is not on the agenda. She thinks they should submit it as an event as a co-sponsor. Ms. Justice clarified that they are giving money to Mend so they can buy the groceries. Ms. Serrano said that the city will need clarification about questions like that, and they should submit to the city as early as possible.

Imelda Foley said yes, but asked if they need more clarification. Ms. Justice said that she will submit the application and will keep the board updated on any issues. Ms. Serrano clarified that the way it's agendized and been talked about, it would fit the event description.

Unanimous aye vote. Motion i passes.

j. Motion/Discussion/ Motion/Discuss/Vote for bags for outreach up to 1750.00.

Due to the minute-taker having to use the Zoom stream to take minutes, it is not clear who motioned. Rebecca Long Seconds.

Anna Justice explained that these are additional bags they can put the food in if the co-sponsorship goes forward, but they can also be used for outreach in general. It will be a sling bag that holds a water bottle, and looks more like a backpack bag to be able to hold outreach materials and the PNC logo.

Unanimous aye vote. Motion j passes.

k. Motion/Discussion/Vote and possible action to change the Regular Board meeting start time from 6:30 pm to another time agreed to by the Board and to set a meeting length while meetings are being held on the Zoom platform. Possible options:

- A. Start time: 6:30 PM to 8:00 PM (1.5 hours in length)
- B. Start time: 6:30 PM to 8:30 PM (2 hours in length)
- C. Start time: 6:30 PM to 9:00 PM (2.5 hours in length)
- D. Start time: 6:30 PM to 9:30 PM (3 hours in length)

– by Mikayeel Khan

Anna Justice Motions, Due to the minute-taker having to use the Zoom stream, it is not clear who seconded.

Mikayeel Khan explained that board members and stakeholders have complained about why they don't go longer. They need to come up with a time to stick to for the length of the meeting to vote on, so they

can point to it as a rule.

Fannie Long said she prefers 6:30 to 8:30. Alex Morales said that he is averaging two hours per meeting, but that earlier times would not work for people coming from work.

Imelda Foley agreed with 6:30 to 8:30, saying it's an adequate amount of time, but that everyone needs to be cognizant of what's on the agenda to ensure that the agenda sticks to the timeframe.

Mr. Morales said that they need to minimize the items that are on the agenda, and avoid cramming too many items into one agenda that may not be urgent. He also thinks it's a case by case basis by NC. Mr. Khan clarified that the agenda items are sent to him by subcommittees. Sometimes they have shorter agenda items or longer ones depending on the conversation around them.

Anna Justice said that they even if they do have longer agenda items, they need to hold them to a certain amount of time.

Imelda Foley agreed that they have to set limits on the amount of time for presentations and items, and they have to be committed to holding the presenters to the amount of time. And they don't necessarily have to discuss the presentations, and the board president/vice-president has the authority to limit discussion.

Rebecca Long added that they can be muted if they try to bully themselves into getting more time.

John Hernandez said that if they are going to do this, they need to be cognizant of etiquette and respect the raising of hands. They need to also make sure they start on time and end on time, meaning people log in early to be ready to start the meeting. But it seems like a lot of people log in at 6:30, then they have technical issues, and start meetings late. He thinks the idea is great, but if they are going to implement it, they need to be ready to go live at 6:30.

Unanimous board vote for 6:30-8:30.

6. BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS

President

Vice-president

Mikayeel Khan thanked everyone for being here, and told board members for the next meeting to try to be here at 6:15/6:20 so they can troubleshoot tech problems.

Treasurer

Anna Justice thanked everyone for attending.

Secretary

Jessica Urquiza thanked everyone for attending and wished everyone a great night.

Outreach Committee – Announce Upcoming Meeting

Public Health and Safety Committee – Announce Upcoming Meeting

Arts & Culture Committee – Announce Upcoming Meeting

Housing, Economic Development and Land Use Committee – Announce Upcoming Meeting

Mikayeel Khan announced that the HEDLUC committee are going to have a meeting Thursday, September 24th.

**Youth and Education Development Committee- VACANT – NEED Chairperson
Board Member Comments/Announcements**

7. ADJOURNMENT

Meeting adjourned at 8:40 PM.