



Pacoima Neighborhood Council

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General Board Meeting Agenda Minutes

Wednesday, June 17, 2020 — 6:30 p.m- 8:00 p.m.

Prepared by Secretary: Jessica Urquiza

Zoom Meeting Online Or By Telephone

Attended: Elisa Avalos, Mikayeel Khan, Anna Justice, Jessica Urquiza, Reuben Garcia, John Hernandez, Fannie Long, Imelda Foley, Mireyari Pacheco, Michael Gonzales, Alejandro Morales, Mireya Pacheco, Rebecca Long.

Absent: Oscar Chavez

I. Welcome and Introductions:

- a) *Meeting called to order at 6:30 PM*
- b) *Board roll call by Secretary.*

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

- a) **California Congressional District 29**
Congressman Tony Cardenas
Field Deputy: Michelle Vergara
Absent.

- b) **California State Senate District 18**
Senator Bob Hertzberg
Absent.
- c) **Los Angeles Police Department, Foothill Division**
Absent.
- d) **Los Angeles City Council District 7**
Councilwoman Monica Rodriguez:
Field Representative Susana Carmona
Excited to see everyone after a long time. Just wanted to give new updates, encourages community members to call the office for any need. Programs to promote hot meal program every Friday beginning April ending in June 25th from 12-1 next to Pacoima Middle school. MEND also has food pantries Tuesdays and Fridays from 9 AM-11. For those who have tested Positive for COVID-19 there are disinfectants and masks to use.
- e) **Department of Neighborhood Empowerment**
Neighborhood Empowerment Analyst: Vanessa Serrano
This is a new way of creating meetings, a committee meeting and a board meeting licenses have been given to each neighborhood council you will need to speak with Elisa to be able to schedule and host council meetings. Dates to have: done a series of trainings to help neighborhood councils transition to online trainings. July 27, 2020 6-8 PM training is open to all board members to go over executive committee roles in the neighborhood council. Bringing in and working on a contract with company Momentum.
- f) **LAUSD Board of Education**
Board Member Kelly Gonez
Field Deputy: Esmeralda Marcial
Absent.

g) California State Assembly District 39

Assemblywoman Luz Rivas

Field Representative Brenda Yanez

Really happy to be with everyone even through zoom she still enjoys joining us. She wants to provide updates from the Assemblywoman. Covid-19 has impacted everyone, their office has been helping their constituents get back on track and helping them receive the EDD benefits. If anyone has issues with claims on EDD call the office. Assemblywoman was able to introduce 2 bills; AB-1845 office to end homelessness and AB-3213 the high-speed rail. Aside from legislation, many families have lost their jobs and don't have an income so assemblywoman provided essentials including diapers, formula, wipes, etc. provided face masks to organizations who are working in food banks around the community.

h) Office of Los Angeles Mayor

Mayor Eric Garcetti

Field Deputy: Caroline Menjivar

Glad to be in this meeting during this time. Safer LA on the mayor's website which has all the guidelines people should follow. 50% of businesses were not in compliance with guidelines for COVID-19. Caroline has been going to various food banks to help people fill out the census. Pacoima is in the 30 percentile who have filled out the census. Slow streets LA where the residential areas can be made for walking, biking and minimize the amount of traffic. Caroline invites the PNC to the San Fernando Valley Pride Caravan Parade with LGBT center, there will be cars driving from Van Nuys to Pacoima email Caroline to join this event.

i) Los Angeles County Board of Supervisors, Third District

Supervisor Sheila Kuehl

Field Deputy Jessica Orellana

Updates from their office: Their office is hosting a free drive through food distribution at El Cariso Park in Sylmar Tuesday June 23 from 9 AM to 12 PM, all LA County parks and libraries will be offering free snacks through the summer from 12:30 to 1:30 PM El Cariso and San Fernando Library. To report any non-compliant businesses you can call (888)700-9995.

j) Region 1 Budget Advocate

Foothills Trails NC President Kevin Davis

Absent

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

1. **Mark:** From Tujunga and is very concerned about an item that is being ignored by the telephone company. There are small cylinders going on light and telephone poles near schools or on church grounds. Their city is remarkably silent and has tried to bring into attention to gather around and send letters to council person and states. Anybody concerned about this email muddystardust@gmail.com.
2. **Jose Miguel:** Really good to see everyone and thanks everyone for the work they have done. Bouncing off of Caroline, because a large portion of the community here are high rates of COVID-19 in the Valley. He asks us to stay safe and follow all safety guidelines. Encourages the PNC to submit community impact statements and look into council files.
3. **Michelle Rogel:** Just wanted to say to the board thanks for all the work that is being done as well to community representatives since hard work is going on majorly behind the scenes. National Night Out will be postponed until October and would like to help as much as possible as a Pacoima Resident to continue having a positive outcome.

IV. ADMINISTRATIVE/MOTIONS/UPDATES:

a) Review and possible Board action on submitted Board Member Applications- Current Vacancies:

- i. *No applications received for At-Large Representative.*
- ii. *No applications received for Community-Based Organization Representative.*
- iii. *No applications received for Home/Condo Owner Representative.*

b) **Motion/discussion/vote** for the approval Monthly Expenditure Report (MER's) for:

- i. *February 2020.*
- ii. *March 2020.*

- iii. April 2020.*
- iv. May 2020.*

Reuben Garcia Motions, Anna Justice Seconds the Motion.

Unanimous vote, item "b" i, ii, iii, and iv passes.

- c) Motion/Discussion/vote** for the possible approval of the February 2020 Minutes prepared by Secretary Jessica Urquiza.

Reuben Garcia Motions, Anna Justice Seconds the motion.

Unanimous Vote, item "c" passes.

- d) Motion/Discussion/vote** to approve the Fiscal Year 2020/2021 Administrative Packet (Anna Justice, Treasurer)

*Fannie Long Motions to table this item for the next meeting,
Rebecca Long Seconds the motion.*

Unanimous Vote, item "d" tabled for the next meeting.

- e) Motion/Discussion/vote** to approve an amount not to exceed \$4,000 for Meeting Each Need with Dignity (MEND) in support of COVID-19 relief in the community. Funds will be used to support their community food distribution.

Jessica Urquiza Motions, Anna Justice Seconds the motion.

Unanimous Vote, item "e" passes.

- f) Motion/Discussion/vote** to approve an amount not to exceed \$3,000.00 for Northeast Valley Health Corporation in support of COVID-19 relief efforts in the community.

Jessica Urquiza Motions, Anna Justice Seconds the motion.

Mikayeel Khan Motions to table item "f", Rebecca Long Seconds the motion.

Motion to table item "f" fails.

Original motion is set into place.

Unanimous Vote, item "f" passes.

- g) Motion/Discussion/vote** to approve an amount not to exceed \$4,000.00 for Khalsa Care Foundation in support of COVID-19 relief efforts in the community. The organization has been offering free hot meals to community members.

Elisa Avalos Motions, Anna Justice Seconds the motion.

Unanimous Vote, item “g” passes.

- h) Motion/Discussion/vote** to approve \$2,000.00 to purchase face masks with PNC logo to be distributed to the following organizations: Meeting Each Need with Dignity (MEND), Pacoima Charter School, Vaughn Charter School, El Nido Family Centers, Khalsa Care Foundation, and Northeast Valley Health Corporation as they continue to respond to COVID-19 relief efforts in the community.

John Hernandez Motions, Elisa Avalos Seconds the motion.

Unanimous Vote, item “h” passes.

- i) Motion/Discussion/vote** to approve \$2,500.00 to purchase hand sanitizers branded with PNC logo to be distributed to the following organizations: Meeting Each Need with Dignity (MEND), Pacoima Charter School, Vaughn Charter School, El Nido Family Centers, Khalsa Care Foundation, and Northeast Valley Health Corporation as they continue to respond to COVID-19 relief efforts in the community.

Anna Justice Motions, Jessica Urquiza Seconds the motion.

Majority board vote yes. Alejandro Morales Votes no. Item “I” passes.

- j) Motion/Discussion/vote** to approve the 2019/2020 Pacoima NC Encumbrance Expense Form. Funds being encumbered: Total: \$2,500 (\$700.00 for translation and Interpretation Services, \$1,800.00 for Minute Taker)

Anna Justice Motions, Jessica Urquiza Seconds the motion.

Unanimous Vote, item “j” passes.

8 ADJOURNMENT

- a) Meeting adjourned at 9:00 PM..**