

# CITY OF LOS ANGELES

## Executive Board:

- President: Elisa Avalos
- Vice President: Mikeyeel Khan
- Treasurer: Anna Justice
- Secretary: Jessica Urquiza

CALIFORNIA



## PACOIMA NEIGHBORHOOD COUNCIL

[www.PacoimaCouncil.org](http://www.PacoimaCouncil.org)

### Executive Committee Meeting

November 11th Monday at 7:05 p.m.

El Nido Community Center

11243 Glenoaks Blvd; St, Pacoima, CA 91331

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

### Absent Committee Members:

- I. Welcome and Introductions:** (5 minutes)
1. Introductions
  2. Select a minutes taker

- II. Business** (30 minutes)
1. Executive Committee Reports
  2. Discussion and possible action to add agenda items for the General Board meeting
    - i. Request to speak from National Research Institute (NRI) for 5-10 minutes
    - ii. Request to present from Lisa Hart, Neighborhood Council Sustainability Alliance
    - iii. Fair Workweek policy request for a Community Impact Statement in support to City Council's Economic Development Committee in early December; discussion and possible action to draft letter.
  3. Discussion and possible action on Pacoima Holiday Parade- who will attend, outreach materials and more. Follow up with City Clerk to submit documents needed to co-sponsor event.
  4. Discussion and possible action to plan board retreat. It could be held after a general board meeting.
  5. Discussion and possible action to set procedure for agenda setting and posting. Set up a schedule for executive team to take turns setting and posting agenda.

6. Discussion and possible action to have a schedule for board members to set up before the meeting and rotate responsibilities.
7. Discussion and possible action to set schedule for second card holder to pick up food for meetings.
8. Discussion and possible action to review event planning procedures.
9. Committee Member Comments/Announcements
10. Request for future agenda items

**III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (5 minutes)**

1. Public Comments on Non-Agenda Items: Limited to Two minutes (2) per speaker

**IV. ADJOURNMENT**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - PNC agendas are posted for public review at the following community locations and our website.

- Pacoima Community Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- PacoimaCouncil.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Elisa Avalos, Board President, at joyfulness1979@gmail.com

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaCouncil.org](http://www.PacoimaCouncil.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Elisa Avalos, Board President, at joyfulness1979@gmail.com

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the PNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaCouncil.org](http://www.PacoimaCouncil.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Elisa Avalos, Presidente de la Mesa Directiva, por correo electrónico a joyfulness1979@gmail.com para avisar al Concejo Vecinal.