



## Pacoima Neighborhood Council



Meeting Location: Pacoima Community Center, 11243 Glenoaks Blvd, #3 Pacoima  
CA 91331

Date: May 21, 2014

### Call to order, roll call & flag salute

Meeting called to order at 5:35 p.m.

Present: AM, DM, DR, DG, IF, JL, JH, JS, MM, MG, RC, RL, RG, RR, RM, VS

Absent: FL, LP, RL-V(excused), JU (unexcused)

#### ○ Comments/announcements from Elected officials or their representatives

Ruben Zaragoza, Office of Council Member Felipe Fuentes

LAPD community relations moving into city hall downstairs. Cadets and foot beat that focuses on business on Van Nuys corridor. Retail space being looked into to put in a computer lab and additional restrooms. Building open for 3 years, this office has been in the building for 9 months. Trying to make more use of the building. Rooms are available for PNC committee meetings, submit request for the space with time and dates. Want to be able to accommodate all the organizations in the community for meetings. Hours of operation: meetings after 5pm are okay but be mindful that one staff member has to stay behind to lock up the building. Request to fund party car. Felipe Fuentes funded 2 police cars that will be designated for parties and 4<sup>th</sup> of July illegal fireworks. Our office is located in the FRC and access to it is difficult now that there's a change in administrators. Office will send out district wide mailer regarding danger of fireworks.

#### ○ Comments/announcements from City Departments

Officer Munguia, Senior Lead Officer, LAPD-Foothill Division

Foothill Division crime is down. Aggravated assault crime has increased this week. Closed home that used to be a squatters home has closed down and the squatters are moving to other areas in Pacoima. Hoyt St. home was closed up and collected a lot of meth being transported from location to location. Call the office if you notice something suspicious, police will check out the location. Upcoming events: Gun buy back event, LAPD v. LAFD basketball game, Tips for Kids. Starting to prepare for NNO happening in August.

Melvin Canas, Department of Neighborhood Empowerment

Provide support for any issues they may have, including questions about board retreat, funding matters. Last week May 15 was deadline to submit demand warrants. Currently have 2 staff going over DW submitted by all 95 NC's. Simple documents missing they will place calls to inform NC to complete minor events. June 13 is deadline for PCard, Betty knows our treasurer does not have a PCard. May be able to get it 2 weeks before deadline to at least use some funds. Posting notice, from 5 physical posting locations, now 1 posting must be visible 24 hrs. a day with the understanding that you have a working website. The board must add on the agenda to confirm which location is the main 1 posting location. Encouraged to add more than one location. Must send agenda to [NCsupport@lacity.org](mailto:NCsupport@lacity.org) at least 72 hrs. before the meeting, to be able to send it to early notification system. This applies for standing committee meeting including standing committee meetings.

Department will come up with a tracking mechanism to tell if you are submitting it. Use of own email database for stakeholders to sign up. 24 hrs and for special meetings, 48 hrs. for scheduled board meetings. Sign up for the newsletter from Empower LA. Melvin will be available for training if needed. Date is July 26. It is not the treasures job to gather all paperwork from vendors it is the job of the committee board member who presented the event to collect and submit documents for Ruth to look over and submit to DONE.

Current

## Business

### I. ( 5 min.) Approval of Minutes

Motion: To approve minutes from April 29, 2014 Special Board meeting.

Action: Passes, (13 yes, AM, DM, DR, IF, JL, JH, JS, MG, RC, RL, RG, RM, VS) (2 abst. MM, RR) (0 no)

Made by: Vanessa Serrano, Imelda Foley Seconds

### II. ( 5 min.) Treasurer's Report by Ruth Martinez

Demand Warrant approved on 4/17 for Picture forever for \$2,000, we approved as a board for \$2,5000. Ruth will meet with Betty Wong to discuss in details.

\$12, 474 NPG currently in process

\$14,674 in outstanding commitments

\$1,897 balance of budget if all items are approved.

Money can be allocated to Empowerment Congress, or NC Budget Advocates, never have done it in the past. Ruth drafted a resolution if the board wants to do this.

Current Information:

MGN banners \$2500, Picture forever \$2, 500, Jeff approved for 75.25, Antonio tacos and cabob for PNC event, approved

Following declined due to incorrect signatures on DW or not having board count or minutes:

Saturday Enrichment, Hansen dam LAPD event, Senior Center, Humphrey Aquatics

Comfort Zone declined due to no 501c documentation

Ruben dropped off NNO packets:

Illusion by Allen pending, Papas and tacos, Mend, LAFD

Ruben will get a copy of LAPD Jeopardy program to Ruth.

Motion of remaining balance to contribute to Annual Congress of NC and to NC Budget Advocates, Ruben seconds. Motion cannot be voted on since it is not on the agenda. This will be bounced off once it is in budget location. You can call a special meeting to vote on this motion. Motion was retracted.

Melvin advices that Mike and Ruth get in contact with Armando Ruiz and the bank to find out what is going on with PCard, to call a special meeting and approved any expenditures that be outstanding. May 30<sup>th</sup> is deadline to approve money for Annual Congress.

Motion: To approve Treasurers report.

Action: Passes, ( 15 yes, AM, DM, DR, DG, IF, JL, JH, JS, MG, RC, RL, RG, RR, RM, VS) (1 ABST., MM) (0 no)

Made by: Ruth Martinez, John Hernandez seconds

III. (5 min.) Approval of PNC Retreat Date: Sat. July 26<sup>th</sup> 2014. Time: 9am-3pm. Location: Pacoima City Hall

Purpose of retreat, professional development to review bylaws, our strategic plan, community interest, creating impact statement and get to talk to board members of their idea of serving the community. Mock agenda being passed around for input from board members. Section on training is black on bylaws, only required is ethics and budget. 60 to 90 days you need to comply with all trainings.

Motion: To approve of PNC Retreat Date: Sat. July 26<sup>th</sup> 2014. Time: 9am-3pm. Location: Pacoima City Hall.

Action: Passes (Unanimously)

Made By: Reuben Garcia, Rebeca Long seconds

- IV. (5 min.) Election of the Arts & Cultural and Education Committee Chair  
Position is by self nomination and a 2/3 vote by board, a minute to explain why you are the best candidate for this committee.

Ruth Martinez nominated Raquel Cedillo Art & Culture Education. Raquel accepts.  
Vote: Unanimous

- V. (5 min.) Roll Call on Committee Members: Who does not belong to a committee? 1. Land Use 2. Outreach 3. Safety 4. Bylaws 5. Arts & Cultural Enrichment and Education

Sign up sheet passed by the board and members encouraged to sign up for committee of their interest. Committee chair will contact them with information and meeting dates and times. Email by Ruth or Mike will be sent out to each member and the committee chair confirming their sign up for the committee.

- VI. (5 min.) Committee Reports: Disclose time and location 1. Land Use 2. Outreach 3. Safety 4. Bylaws 5. Arts & Cultural Enrichment and Education

Safety Committee Report by Reuben Garcia:

Currently looking for a vendor for the price for NNO planning, meeting next Tuesday at 11:30 a.m. but he can accommodate others who cannot attend the meeting. Jeff and Morris as stakeholders. Meets at Pacoima City Hall.

Outreach Committee Report by David Milian:

Meets 1<sup>st</sup> Thursdays of the month from 5pm-6pm at Pacoima Library.

Land Use Committee Report by Jaime Lazo:

They will schedule meeting for Thursdays but is looking for a venue, after 6:30p.m.

Bylaws Committee Report by Imelda Foley:

Meets Saturday mornings at the library most likely, location will be discussed with committee

Arts & Culture Enrichment and Education report by Raquel Cedillo:

Will meet at 11 am on Wednesdays, Raquel will ask the Pacoima Public Library if venue is available.

Library is available for free of charge to PNC and stays open later on some days of the week.

VII. (5 min.) PNC Strategic Plan 2014-2014

Board members encouraged to submit ideas for the plan to work on a plan that will include the members interest in methods of helping the community.

VIII. (5 min.) Outreach Committee Report presented by David Millian

Board Members participated in Clean Up Green Up event, drafting policy to fix solution.

First outreach meeting last month where discussion on retreat and proposal to purchase 250 backpacks units for emergency preparedness

IX. Comments on non-agenda items. Please fill out speaker's card (2 minutes per person).

Roy Samon, Raise LA

Raise LA campaign, LA city council is considering, draft ordinance that would raise the wage of hotel workers up to \$15 per hour, including tip protection and some benefits. This issue has great neighborhood impact. It would bring back money to the city. Record revenue in tourism and 40% of people that work for hotel industry are living in poverty. Support letter, take a vote. Asking for support.

Jeff Stansfield-Left Meeting.

Kevin Sascabbage

Running for 39<sup>th</sup> assembly, asking for people votes. Active politically, assembly members don't come to meetings, he will come to the meetings, we need to treat student debt, wont be bribed by oil companies. [Progressnotcongress.com](http://Progressnotcongress.com)

This board is no allowed to endorse any candidate as a board but

Andre

Concerns regarding the Fukushima Daisha plant in Tokyo, radioactive water released this morning. We share the Pacific Ocean and this is our concern. This affects our health. Get informed.

Phillip Siordia,

Pacoima Parade looking for support and collaboration in this year's parade. To let people outside of Pacoima know how great Pacoima is. Looking to celebrate the 50<sup>th</sup> annual event. Referred to outreach committee.

Raul Vazquez

Owner of credit card merchant processing company. Passed out flyers to promote workshops to help others start a business.

Ashley Metoyer, Youth Policy Institute

Free immunizations at the Pacoima Health Center-Partnership with Northeast Valley Health Corporation.

Community Visioning Revitalization our neighborhood to provide feedback to address safety and community education

NoLitterZone.com

X. Board member comments (1 min. each person)  
VS, RM, RC, JS, DR, MG, DG, JL, DM, JH

XI. Adjourn  
Meeting adjourned at 8:34 p.m.