

<p><b>Board Members</b></p> <p><b>Officers:</b></p> <p><b>President</b> Michael Gonzalez</p> <p><b>Vice-President</b> Levi Ponce</p> <p><b>Secretary</b> Vanessa Serrano</p> <p><b>Treasurer</b> Ruth Martinez</p> <p><b>Members:</b></p> <p>Rebecca Long Levi Ponce David Milian Jaime Lazo Ruth Martinez Rosa Rubalcava Juan Salas Raquel Cedillo Martha Martinez Alex Morales Vanessa Serrano Reuben Garcia John Hernandez Michael Gonzales Imelda Foley Fannie Long Rebeca Lopez-Viramontes David Rodriguez Jessica Urquiza</p>	
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City of Los Angeles  
11243 Glenoaks Blvd, #3  
Pacoima, CA 91331  
(818) 890-1563 office  
www.pacoimanc.com

**Special Board Meeting Agenda  
PACOIMA NEIGHBORHOOD COUNCIL**

“MEETING LOCATION”  
Tuesday Apr. 29th 2014  
4:30-5:30 pm  
Pacoima Community Center  
11243 Glenoaks Blvd, #3  
Pacoima, CA 91331

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. **Agenda is posted for public review at Pacoima Branch Library, 13520 Van Nuys Blvd, Council District 7 Office, 13630 Van Nuys Blvd, Pacoima Community Center, 11243 Glenoaks Blvd, MEND office, 13640 Van Nuys Blvd, Pacoima Skills Center, 13545 Van Nuys Blvd.** As covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days prior to the meeting you wish to attend.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

**AGENDA:**

Call to order, roll call & flag salute. **BUSINESS**  
(3 minute discussion for Council and stakeholders)

- Comments/announcements from Elected officials or their representatives. (3 min. for each person)
- Comments/announcements from City departments. (3 min. for each person)

I. ( 5 min.) Approval of Minutes Presented by Vanessa Serrano

II. ( 5 min.) Treasurer’ s Report by Ruth Martinez

III. (5 min.) To have PNC plan and execute a Neighborhood Improvement Project by creating a garden at the corner of Remington St. and O’Melveny Ave. Event will take place on June 7, 2014 from 9:00 am – 2:00 pm. PNC board will use the event to increase community beautification, increase PNC outreach contact/volunteer listing, and increase monthly meeting stakeholder attendance. Approved funds will be used to a. provide a free lunch to residents who register their email or phone number with Outreach Committee on the day of the event, b. purchase T-shirts with PNC logo that will be given out for free at a future board meeting to residents who register their contact information on the day of the event, attend a future board meeting and sign up for a speaker card, c. to purchase outreach materials, d. rental of chairs & tables and canopy to be used on day of event.

**Motion:** PNC Board to approve up to \$3, 000.00 to be used by the PNC for the planning and execution of Neighborhood Improvement Project on June 7, 2014 from 9:00 am to 2:00 pm.

Project: the creation of a garden on the corner of Remington St. and O'Melveny Ave. Funds will be used to provide food & drinks to event volunteers, purchase 150 custom T-shirts to be given out to participating residents, purchase outreach materials (flyers), table & chair and canopy rental.

IV. (5 min.) Public Safety and Health Committee Chair

Report: recommends the PNC to collaborate with LAPD Jeopardy Program with the purchasing of supplies (equipment and clothes) and to not exceed \$2,000.

**Motion:** *move a city department transfer to LAPD to approve up to \$2,000 for its Jeopardy Program. Funds will assist our Pacoima youth who participate in the Jeopardy Program.*

Report: recommends the PNC to collaborate with LAFD Fire Station 98 with the purchasing of equipment ,and to not exceed \$2,000.

**Motion:** *move a city department transfer to LAFD to approve up to \$2,000.*

Report: recommends the PNC to approve a Safe Night Out Movie Night at City Hall

**Motion:** *move to approve the Safe Night Out Movie Night. NO Money Involved.*

Report: recommends the PNC to collaborate with LAPD for Pacoima National Night Out and to approve and to not exceed \$6,000.

**Motion:** *move to approve a Demand Warrant up to \$6,000 for food, banners, stage, magician, food, and outreach materials LAPD's Pacoima National Night Out Aug. 12<sup>th</sup> 2014 at Roger Jessup Park.*

V. Comments on non-agenda items. Please fill out speaker's card (2 minutes per person).

VI. Board member comments (1 min. each person)

VII. Adjourn

"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website by clicking on the following link:

<http://www.pacoimanc.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: [mgonzales@pacoimanc.com](mailto:mgonzales@pacoimanc.com) or Mike Gonzales President at (661) 555-5460 or email: GRIEVANCE PROCESS: Any person or group adversely affected by the decisions or policy of the PNC may file a written grievance with the Board. The Board shall then refer the matter to the Grievance Committee, which shall have 10 working days to meet with the person submitting a grievance and to discuss ways in which the matter may be resolved. The Committee shall prepare a written report for the Board outlining their recommendations for resolving the grievance. The Board must then address the report at the next regular or special meeting. In the event that a grievance cannot be resolved through this grievance process, the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan. The formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be discussed at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g. the Board's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, state, or, federal law.