



Pacoima Neighborhood Council

Meeting Location: Pacoima Community Center, 13520 Van Nuys Blvd. Pacoima, CA
91331

Date: December 18, 2013

Call to order, roll call & flag salute.

Meeting called to order at 6:33 p.m.

Present: RG, MG, BP, JH, FL, RL, ER, MP, DT, IF, JS, JS, VS, AM, RL-V, RM

Absent: OL, MM (excused), AL, CR, EM

○ **Comments/announcements from Elected officials or their representatives. (3 min. for each person)**

- Jose Sandoval, Department of Neighborhood Empower

Neighborhood Council elections will be held on March 8. Anyone running has to complete a form online to become a candidate. Elections will go through city clerk's office. Jose can certify completed forms in person. Download online on the DONE website. Sign-ups are from December 23rd-January 22. DONE has eliminated the restrictions on running for seats regardless of limits as set on bylaws.

- Ruben Zaragoza, Office of City Council Member Felipe Fuentes

On Jan 25th the office has a Clean Up planned in the San Fernando Gardens area. They are asking for PNC volunteers. The community is invited to participate. Anyone can approach the office to organize a clean up.

LAPD pushing on Hide it, Lock it, Keep it. There has been added patrol because of the holiday season.

City Hall building is open to PNC and other organizations to hold their meetings. The organization needs to submit a written request. They can reserve a space in 4 month increments.

- Marcos Sanchez, Office of Assembly Member Raul Bocanegra

Great turn out for open house earlier this month. Pacoima was well represented.

Cal trans will re-open new freeway exit next month at Terra Bella.

Assembly member currently sits in the Tax and Revenue seat, appropriations, wildlife and water, Juvenile Prison committee.

Public Comments: Stakeholder, Edwin Ramirez

- **Comments/announcements from City Departments (3 min. for each person)**

- Alex Moorhead, Pacoima Family Resource Center

PNC helped leverage some services by bringing up local services needed in the community when another city department was present during their last meeting. New classes being added to the center. ESL classes Mondays and Wednesday 8:30-1:30 and Computer learning Tuesdays and Thursdays 8:30-1:30. They are offered free if you qualify. Alex will send a copy of the flyer to John Hernandez to add to the website.

CERT classes will be offered to the local area, a class will start second week of January. They will be held at the LVT recreation center.

- Melvin Canas, Department of Neighborhood Empowerment

DONE will do away with factual basis seats. Community Interest/stake holders will be defined as someone with a substantial and ongoing interest in the community. Approved this morning.

Business

- I. (5 min.) Approval of Minutes Presented by Vanessa Serrano

Public Comment: RL-V

Motion: To approve minutes with recommended corrections and edits from the 12/8/2013 PNC meeting.

Made by: John Hernandez, Reuben Garcia seconds

Action: Approved (unanimously)

- II. (5 min.) Pacoima Neighborhood Council Funding Representative from DONE (explaining why our PNC's funds is frozen and how to unfreeze it)

As explained by Melvin Canas- Funds were frozen because of Missing expense report, missing receipts, board confirmation of who is new president and treasurer and approval of the new roster, strategic plan and outreach survey. All items have been completed and submitted before this meeting. The audit unit and funding unit will review and we may hear about the review of all items in the early next week. Any missing information will be relayed by Melvin to the board.

Public comment: Jeff Stansfield. Reuben Garcia

Motion: To extend discussion

Made by: Reuben Garcia, Bobbie Pringle seconded

Action: Motion Passes (Unanimously)

Betty (DONE): demand warrants will not be needed any more. Get confirmation on check to issue on check, anything over 25,000 will need to be approved.

- III. (5 min.) Representative Marco Santana from the Congressman Tony Cardenas office

Their office is open to any questions/concerns or inquiries about SSN, housing, education.

Before moving forward:

Motion: To move item 6 on the meeting agenda to item 4 because the presenters have a long way to go home.

Made by: Edwin Ramirez, Reuben Garcia seconded

Action: Motion Approved (11 yes, 3 abst (JS, BP, JS))

- IV. (5 min.) Verizon Land Use Project

This project concerns the location of 13310 Paxton Street and it is to add 3 Verizon antenna panels.

Public Comment: Juan Salas

Action: Referred to Land Use Committee

- V. (5 min.) NC Funding Packet presented by Morris Pichon recommending the approval of PNC Updated Roster

All documents submitted to Melvin Canas before today's meeting began, including an updated roster. Melvin has a copy of our updated Roster. Melvin will go by the roster submitted by secretary today. Make sure you update every roster after it is updated. It has been approved. Be mindful of the seats appointed and there is a record of it.

- VI. (5 min.) PNC Training and Retreat possible dates presented by Melvin Canas

Melvin is available to do training would like PNC board members to design a committee to designate what we would like training on. We can also meet 30minutes before start of the next few PNC meetings. Training will also be available for board members considering that we have elections coming up how much do you want to invest (discussed with vice present and secretary before meeting) We can have a meeting at the end of March or early April and can conduct general board meeting, one on one with any new board members.

Comment: Imelda Foley-getting the board on the same page by training. The board has to establish a baseline.

(Creating a new member packet for new members, some guidance already available on the DONE website) We can conduct training with specific subjects, PNC email Melvin with training topics.

Motion: To extend discussion.

Made by Jeff Stansfield, Imelda Foley seconded

Action: Motion Passes (unanimously)

Imelda will follow up with Melvin regarding training.

Bobbie Pringle Leaves meeting

- VII. (5 min.) Treasure's Report by Morris Pichon

PNC has \$37,000. Funds have been frozen the last 2 months and have not spent any money.

Motion: To approve budget with the exception of the toy give away will be removed from outreach category and the \$1000 will remain in outreach section and operations.

Made by: Morris Pichon, Imelda Foley seconds

Action: Motion Passes (13 yes, 2 abst (Fannie & RL-V), 0 no)

Public Comment: Melvin Canas

Jeff leaves the meeting

VIII. (5 min.) Edwin Ramirez Election Committee Report Update and Approval PNC Flyers and Plan B.

Edwin has designed a flyer but was unaware we had funds to print copies.

Motion: To extend discussion

Made by: Imelda Foley, Alex Morales seconded

Action: Motion Passes (12 yes)

Motion: To approve flyers with changes discussed during today's meeting.

Made by: Edwin Ramirez, Imelda Foley seconds

Public Comment: Stakeholder

Action: Motion Passes (Unanimously)

IX. Roll call by Vanessa Serrano

We currently have a total of 21 board members. We have 5 members absent from today's meeting. Olivia Ledezma and Martha Martinez have an excused absence from today's meeting. Anna Lopez, Carlos Rivera and Esther Mena have unexcused absences for today's meeting.

This marks the 4th unexcused absences for Anna Lopez and 3rd unexcused absence for Carlos Rivera.

Motion: To approve today's roll call as presented by Vanessa Serrano.

Made by: Rebecca Lopez-Viramontes, Dora Tate seconded

Action: Motion Passes (unanimously)

X. Comments on non-agenda items. Please fill out speaker's card (2 min. per person)

Ashley Metoyer, Youth Policy Institute

Winter services and programming within the community center.

Phillip Siordia, Pacoima Chamber of Commerce

Parade was a great success and glad PNC was able to help. 100 entry's for the parade. Well represented by the community and elected officials. Parade program is available in the community. Looking forward to working with PNC next year on the parade.

Aaron DeVandry, Self, Webmaster

Here today to introduce himself to the board members. Lives out of state but is available via email to board members.

Zella Knight

Fair housing data, prison realignment, and Promise zone.

XI. Board member comments (1 min. each)

RL-V, RM, VS, DT, MP, RG, MG, IF, AM, JS,RL,FL, JH, ER

XII. Meeting Adjourned at 8:47p.m.