

PNC Annual Report

[FY 2016-2017]

This report is created to highlight accomplishments and budget accommodations for the ending fiscal year. This report will be used to create the strategic plan and future goals for the Pacoima Neighborhood Council's next fiscal year.

Please note that this report uses the April 2017 MER since May or June are currently not available.

The Strategic Plan is outlined as follows:

#	Strategic Plan	Designation	Met our goal?
1	Outreach	\$22,000	No (1)
2	Operations	\$11,500	Yes (2)
3	NPGs	\$1,000	Yes (3)
4	CIPs	\$2,500	No (4)
5	CIS	3	Yes (5)
6	Meetings	12	Yes (6)
7	Requests for action	2	No (7)
8	Collaboration	3	Yes (8)
9	Stakeholder increase	From 242 to 500	N/A (9)
10	Communications	5	Yes (10)
11	Communication Frequency	Month	Yes (11)

#	BIG Goals	Met our goal?
12	Participate in Clean Streets LA Challenge this Fall	No (12)
13	Conduct at least 1 street cleanup in the FY 2016-2017	No (13)
14	Write at least 3 CIS's	Yes (14)

#	BIG Solutions	Met our goal?
15	Our website is outdated. We need to hire a new webmaster	Yes (15)
16	We never use all of our funds- Budget better for our events and outreach materials	No (16)

Overview of Each Item on the Strategic Plan

- (1) Outreach budget was \$22,000. Of that amount, \$5,500 were spent per the April MER, which does not include the months of May or June that had relatively big expenditures. This discrepancy can be explained by not having an outreach chair for the first half of the year. The only money spent was in the second half of the fiscal year. The extra \$5,000 allocated by the City Council was added to this amount in March bringing it to a total of \$27,000 for the fiscal year.
- (2) Operations budget was \$11,500. Of that amount, \$8,957.69 were spent as of April. This is on track with the approved budget.
- (3) Budget for NPGs was \$1,000. Of this amount, \$1,000 was allocated, but the NPGs are still processing for our May and June MER.
- (4) Budget for CIPs was \$2,500. No amount was spent. A clean-up was being planned but got sidetracked with another event and an absence of our community partner's liaison. See item (13).
- (5) The PNC's goal was to write 3 CISs. At least 4 were approved and moved to committees. Of those 4, 2 were approved for submittal and 2 were not voted on again for submittal. The CISs are below in the section "Community Impact Statements".
- (6) The PNC's goal for the number of meetings was 12. 12 meetings were scheduled for the year and the board met quorum for those meetings, pending our June meeting.
- (7) The PNC's goal was to submit 2 requests for action. None were submitted. The PNC will seek clarification on the process to submit these requests as there is little information about it.
- (8) The PNC set a goal to collaborate with at least 3 partners. The PNC met this goal by collaborating with the Pacoima Chamber of Commerce as well as both UCLA and Telemundo for the Christmas Parade and the Candidate Forum, respectively.
- (9) The PNC sought to increase the number of stakeholders it had from 242 to 500. This information is currently unavailable since the PNC has moved to a different website and is still recovering information from the previous website.
- (10) The PNC sought to send 5 communications every month throughout the year. This had been achieved every month until we switched to a different web master. Social media sites were lost that were linked with the page. The PNC is still in the process of recovering these accounts.
- (11) See item (10).
- (12) A goal for the PNC was to participate in the Clean Streets Challenge in the fall of 2016. The item was brought up to a vote but did not pass. The item may have not been clear enough to garner enough votes to pass.
- (13) A goal for the PNC was to conduct at least 1 street clean up during the fiscal year. Planning was in the works, but the Outreach Committee was focusing on the candidate forum for the CD 7 contenders. The committee also had a liaison for a community partner to conduct a cleanup, but the individual had an emergency.
- (14) See item (5).
- (15) A solution for the PNC was to hire a new webmaster. This was approved by the board. There are many issues, but that is expected with large migrations/new sets of information. The Executive Board is still reviewing solutions and is working with the Web Corner to have everything running smoothly very soon.
- (16) A solution for the PNC was to budget better for our events and outreach materials. The PNC had a delay for half the fiscal year due to not having an Outreach Committee chair. The PNC Board will give recommendations to the Outreach Committee and will assist in meeting the future goals of the PNC.

Community Impact Statements:

Community Impact Statement against the DWP dues increase affecting our Pacoima's constituents. This C.I.S. is in conjunction with Monica Ratliff's resolution (Res-031-15/16) Support of Fair Utility Rates for Schools. Item was referred to Land Use Committee. [Sent to Committee: 09/21/2016]

Community impact statement regarding the opposition to the east bound single lane on Van Nuys Blvd. The task will be delegated to the public safety committee. Amended to whole street [Sent to committee: 12/21/2016]

PNC to support CF 16-1068 which opposes the above-ground high speed train route known as E2 as proposed by the California High Speed Rail Authority (CHSRA). Referred to land-use with no objection. [Sent to committee 03/15/2017, Approved for submittal 05/17/2017].

Events held throughout the year:

Pacoima Holiday Parade [Approved: 10/19/2017]

CD 7 Candidate Forum hosted by the PNC and UCLA Advocacy. [Approved: 04/21/2017]

Changes to the Strategic Plan during the 2016-2017 fiscal year:

Alex moved for a change of NPG's of 4 to 8 per year and to not exceed \$500 in January 2017. This would bring our NPG budget to a maximum of \$4,000 allocated for the year. This was approved but was never reflected in our budget. This can give the PNC an idea for the next fiscal year.

An extra \$5,000 allocated by the City Council was added to the outreach budget amount in March bringing it to a total of \$27,000 for the fiscal year. This amount will more than likely change for the next fiscal year.