



**CITY OF LOS ANGELES**  
**CALIFORNIA**



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**PACIOMA NEIGHBOURHOOD COUNCIL**

*www.PacoimaNC.com*

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**Regular Board Meeting Agenda**

Wednesday, November 20, 2024

**Time: 6:30pm-8:30pm**

- **Meeting Type: Hybrid (In-person/Virtual (Zoom)/Teleconference)**
- **In-person Location:** Pacoima Community Center - 11243 Glenoaks Blvd, Pacoima, CA, 91331
- **Virtual Platform:** Zoom Meeting Online
  - **Zoom Link:** <https://us02web.zoom.us/j/87846965371>
- **Teleconference:**
  - To join the meeting by phone dial (669) 900-6833
  - Then enter this Webinar ID: 878 4696 5371 and Press #

Neighborhood Council Executive Board	Board Members
<ul style="list-style-type: none"><li>▪ <b>Mikayeel Khan</b> -- President &amp; Chair of Executive Committee &amp; Chair of Land Use Committee and Economic Development</li><li>▪ <b>Brenda Morales</b> -- Vice President</li><li>▪ <b>Anna M. Justice</b> -- Treasurer &amp; Chair of Budget &amp; Finance Committee</li><li>▪ <b>Roxanne Urquiza</b> -- Secretary &amp; Chair of Youth &amp; Education Development Committee</li><li>▪ <b>David Ramirez</b> -- Parliamentarian</li></ul>	<ul style="list-style-type: none"><li>▪ <b>Teodora Reyes</b> -- Chair of Outreach Committee</li><li>▪ <b>Fannie Long</b> -- Senior Representative</li><li>▪ <b>Rebecca Long</b> -- At-Large Representative</li><li>▪ <b>Reuben Garcia</b> -- Chair of Public Safety &amp; Health Committee</li><li>▪ <b>John Hernandez</b> -- Retail Business Representative</li><li>▪ <b>Walter Garcia</b> -- Renter/Tenant Representative</li><li>▪ <b>Adrian Perez</b> -- Renter/Tenant Representative</li><li>▪ <b>Rivera C Wendy</b> -- At-Large Representative</li></ul>



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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de evento. Por favor contacte, [PNC@empowerla.org](mailto:PNC@empowerla.org) para avisar al Concejo Vecinal.

**IN CONFORMITY WITH THE OCTOBER 6, 2023, ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE PACOIMA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY. Every person wishing to address the Board must dial (669) 900-6833 and enter 878 4696 5371 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Los comentarios del público sobre los temas de la agenda se escucharán solo cuando se esté considerando el tema respectivo. Los comentarios del público sobre otros asuntos que no aparecen en la agenda y que están dentro de la jurisdicción de la Junta se escucharán durante el período de Comentarios del Público en General. Tenga en cuenta que en virtud de la Ley Brown, la Junta no puede actuar sobre un asunto que usted señale durante el período de Comentarios del Público General; sin embargo, la cuestión planteada por un miembro del público puede convertirse en el tema de una futura reunión de la Junta. Los comentarios públicos están limitados a 2 minutos por orador, a menos que el presidente de la Junta lo modifique.

**SB 411 Updates:**

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public



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comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, to provide public comment until that timed public comment period has elapsed.
- ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed. Contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com).



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**1) WELCOMING REMARKS:**

- a) Call to order & Flag salute.
- b) Board roll Call by Secretary

**2) COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(Representatives from government offices, Police Department, and community-based organizations. *Up to (5) minutes per report, the Chair has the authority to adjust, if necessary, to equal time limits*)

**A. California Congressional District 29**  
Congressman Tony Cardenas  
Field Deputy: **Laura Juarez**

**B. Los Angeles City Council District 7**  
Councilwoman Monica Rodriguez  
Field Representative: **Esmeralda Benitez**

**C. Los Angeles Police Department, Foothill Division**  
Senior Lead Officer: **Steve Nunez and Officer Diana Figueroa**

**D. LAPD Community Safety Partnership**  
Senior Lead Officer: **Luis Garcia and Nancy Escobar**

**E. Department of Neighborhood Empowerment Advocate**  
**Joel Gonzalez**

**F. California State Assembly District 39**  
Assemblywoman Luz Rivas  
Field Representative: **Jessica Guzman**

**G. Los Angeles Metro**  
(To be updated)  
Field Representative: (To be updated)

**H. LAUSD Board of Education Board Member Kelly Gonez**  
Field Deputy: **Maria Flores**

**I. City of Los Angeles Mayor Karen Ruth Bass**  
Field Deputy: **Michelle Vergara**

**J. Los Angeles County Board of Supervisors – 3<sup>rd</sup> District**  
Supervisor Lindsey Horvath  
Field Deputy: **Savannah Portillo**

**K. California State Senate District 20**  
Senator Caroline Menjivar  
District Representative: **Katherine Castrejon**

**L. Region 1 Budget Advocate**  
**Kevin Davis**

**M. Department of Health Services Olive View-UCLA Medical Center**  
Community Relations Lead: **Brenda Yanez**



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**3) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

*Comments from the public on non-agenda items within the Board's jurisdiction (**Up to two (2) minutes** per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

**4) ADMINISTRATIVE/MOTIONS/UPDATES:**

- a. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: October 2024. – By Anna Justice (5 Minutes)
- b. Motion/Discussion/ vote for the approval of October 2024 minutes.  
– By Roxanne Urquiza (5 minutes)
- c. Motion/Discussion/vote for approval of flashlights with the PNC logo up to \$800.00 for 250 . – By Anna Justice (5 Minutes)
- d. Motion/Discussion/vote for approval of PNC bags with logo for 500 bags up to 850.00  
– By Anna Justice
- e. Motion/Discussion/vote for a multiple microphone up to 350.00. – By Anna Justice (5 Minutes)
- f. Motion/Discussion/vote for to reimburse Mikayeel Khan for the cost of internet for 6 months up to \$300 (50-dollar x 6 month). – By Anna Justice
- g. Motion/ Discussion/ Vote to approve an NPG for the funding request of 3000.00 for a Holiday Dinner for low-income students and the community. The funds will go to Pacoima Charter School to help students celebrate the holidays with a nice meal and various activities they can participate in. – by Roxanne Urquiza (10 Minutes)
- h. Motion/discussion/vote co-sponsor with LAPD requesting up to \$3000 dollars for a holiday event and toy giveaway for the children of Pacoima. The date of the event is December 15th, 2024, at David Gonzales Park, Pacoima. – By Reuben Garcia (10 minutes)



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- i. Motion/discussion/vote to approve the LAPD community relations department will give away toys to the less fortunate in the Foothill Division area of Pacoima over the holiday season. The amount requested is up to \$3000 dollars. – By Reuben Garcia (10 minutes)
- j. Motion/discussion/vote to approve the funding request for the Ritchie Valens Recreation Center Winter Holiday Showcase event open to the community occurring on 12/18/2024. The amount requested is \$2,500. – by Teodora E. Reyes (10 Minutes)
- k. Motion/discussion/vote to approve the funding request for ICON to host the 57th Annual Pacoima Holiday Parade event open to the public occurring on December 14, 2024. The amount requested is \$3,500.00 - by Teodora E. Reyes (10 Minutes)
- l. Motion/discussion/vote to approve the funding request for the MEND-Meet Each Need with Dignity HOLIDAY event open to the public occurring on December 21st, 2024. The amount requested is \$3,500.00. - by Teodora E. Reyes (10 Minutes)
- m. Motion/discussion/vote to cancel the PNC board meeting in December 2024 due to the holidays. – By Mikayeel Khan (10 minutes)

**5) BOARD MEMBERS, COMMITTEE COMMENTS/ANNOUNCEMENTS:**

- President's Report
- Vice-president's Report
- Treasurer' Report
- Secretary's Report
- Outreach Committee
- Housing, Economic Development and Land Use Committee
- Bylaws Committee
- Arts & Culture Committee
- Public Health and Safety Committee
- Youth and Education Development Committee

**6) ADJOURNMENT:**

**Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.**

**THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon**



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request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request.

To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

**PUBLIC POSTING OF AGENDAS** - PNC agendas are posted for public review at the following community locations and our website.

- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331  
[www.PacoimaNC.com](http://www.PacoimaNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at  
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

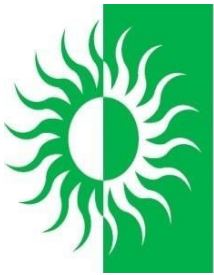
**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaNC.com](http://www.PacoimaNC.com), or at the scheduled meeting.

In addition, if you would like a copy of any record related to an item on the agenda, please contact Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)  
**Notice to Paid Representatives** –

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaNC.com](http://www.PacoimaNC.com).



**Pacoima  
Neighborhood  
Council**

# **CITY OF LOS ANGELES CALIFORNIA**



10/12/2005 08:39 FAX 818 897 1293

PHOENIX HOUSE

@002/004

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 21 2003**

PACOMA CHAMBER OF COMMERCE  
C/O WILLIAM STEWARD  
PO BOX 330249  
PACOMA, CA 91331

Employer Identification Number:  
95-4229578  
DIN:  
17053345018012  
Contact Person:  
**JERRY FIERRO** ID# 31119  
Contact Telephone Number:  
(877) 829-5500  
Internal Revenue Code  
Section 501(c)(6)  
Accounting Period Ending:  
December 31  
Form 990 Required:  
Yes  
Addendum Applies:  
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth

Letter 948 (DO/CG)

10/12/2005 08:39 FAX 818 897 1293

PHOENIX HOUSE

@002/004

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PACOMA CHAMBER OF COMMERCE

month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 513 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-E, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 597, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Donors may not deduct contributions to you because you are not an organization described in section 170(c) of the Code. Under section 511, any fundraising solicitation you make must include an express statement (in a conspicuous and easily recognizable format) that contributions or gifts to you are not deductible as charitable contributions for Federal income tax purposes. This provision does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt

Letter 948 (DO/CG)

10/12/2005 08:39 FAX 818 897 1293

PHOENIX HOUSE

@004/004

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PACOMA CHAMBER OF COMMERCE

status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

*Lois G. Lerner*  
Lois G. Lerner  
Director, Exempt Organizations



# CITY OF LOS ANGELES CALIFORNIA



## Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Pacoima Neighborhood Council

### SECTION I - APPLICANT INFORMATION

- 1a) Ritchie Valens Rec Center 95-6000-735 CA 91331  
Organization Name Federal ID. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 10736 Laurel Canyon Blvd Pacoima CA 91331  
Organization Mailing Address City State Zip Code
- 1c) \_\_\_\_\_  
Business Address (if different) City State Zip Code
- 1d) PRIMARY CONTACT INFORMATION:  
Mera Ruiz / Christina Conyers (818) 834-5172 merab.ruiz@lacity.org  
Name Phone Email
- 2) Type of Organization- Please select one:  
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)  
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

### SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This is grant will be used for a community event taking place at Ritchie Valens. We will be hosting it as a Holiday Showcase. We will display classes, give out food & toys.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to decorate the facility & provide food to the public

### SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
\$	\$	\$
\$	\$	\$
\$	\$	\$
6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
<u>Decorate &amp; Food &amp; some toys</u>	<u>\$ 2,500</u>	<u>\$ 3,000</u>
\$	\$	\$
\$	\$	\$
\$	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
\$	\$	\$
\$	\$	\$
\$	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500

10a) Start date: 1/1 10b) Date Funds Required: 12/5/25 10c) Expected Completion Date: 12/19/25  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

### SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No *\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)*

### SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Christina Conyers Senior Rec Director [Signature] 11/4/24  
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Mera Ruiz Recreation Coordinator [Signature] 11/2/25  
PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



# CITY OF LOS ANGELES CALIFORNIA



## Neighborhood Council Funding Program

### APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Pacoima Neighborhood Council

#### SECTION I - APPLICANT INFORMATION

1a)	Pacoima Chamber of Commerce	95-4229578	CA	
	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b)	13168 Van Nuys Blvd	Pacoima	CA	91331
	Organization Mailing Address	City	State	Zip Code
1c)				
	Business Address (if different)	City	State	Zip Code

#### 1d) PRIMARY CONTACT INFORMATION:

Jorge Quezada	(818) 425-9976	jorgequezada76@gmail.com
Name	Phone	Email

#### 2) Type of Organization- Please select one:

☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)  
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3)	Name / Address of Affiliated Organization (if applicable)	City	State	Zip Code
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#### SECTION II - PROJECT DESCRIPTION

##### 4) Please describe the purpose and intent of the grant.

The Pacoima Chamber of Commerce is pleased to announce the 57th Annual Pacoima Holiday Parade and Festival. This highly anticipated event will feature a full day of festivities, commencing with a holiday parade that will start at Pacoima City Hall and progress along a 1.5-mile route to Glenoaks Blvd. The parade will showcase over 100 entries, including celebrated personalities, local community heroes, community-based organizations (CBOs), high school cheerleading squads, car clubs, motorcycle clubs, and equestrian groups. This year's theme, "Stronger Community, Brighter Future," encourages participants to creatively decorate their floats in alignment with this inspiring message. The parade is expected to last approximately three hours, followed by a one-hour festival where parade trophy winners will be announced, including awards for best float, best entry, and most creative individual. Additionally, there will be performances by local dance and music groups, and local elected officials will have the opportunity to address event attendees.

##### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This event will significantly benefit the community by celebrating Pacoima's longest-standing tradition, which includes a vibrant parade and festival. Attendees will gather along a 1.5-mile route to witness a diverse array of traditional and cultural entries, featuring local cheerleading clubs, equestrian groups, dance crews, community-based organizations, elected officials, and local celebrities. Additionally, local street vendors will be on hand to provide a variety of food and drink options. This event is unique as it is the only occasion when Van Nuys Blvd is closed for such a celebration, and we anticipate an attendance of 3,000 to 5,000 participants.

#### SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	see attachment	\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

##### 7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes If Yes, please list names of NCs:

##### 8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

##### 9) What is the TOTAL amount of the grant funding requested with this application: \$ \$4999.00

10a) Start date: 12 / 14 / 2024 10b) Date Funds Required: 10 / 25 / 2024 10c) Expected Completion Date: 12 / 14 / 2024  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

#### SECTION IV - POTENTIAL CONFLICTS OF INTEREST

##### 11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

##### 11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

#### SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

##### 12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Raul Bocanegra	President		09/27/2024
PRINT Name	Title	Signature	Date

##### 12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Jorge Quezada	2nd Vice President		09/27/2024
PRINT Name	Title	Signature	Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form