

**CITY OF LOS ANGELES**  
**CALIFORNIA**

**Neighborhood Council**  
**Governing Board:**

**Executive Board:**

- **Mikayeel Khan** -- President & Chair of Executive Committee & Chair of Land Use Committee.
- **Brenda Morales** -- Vice President.
- **Anna M. Justice** -- Treasurer & Chair of Budget & Finance Committee.
- **Roxanne Urquiza** -- Secretary & Chair of Youth & Education Development Committee.
- **David Ramirez** -- Parliamentarian.

**Board Member:**

- **Teodora Reyes** -- Chair of Outreach Committee.
- **Fannie Long** -- Senior Representative.
- **Rebecca Long** -- At-Large Representative.
- **Reuben Garcia** -- Chair of Public Safety & Health Committee.
- **John Hernandez** -- Retail Business Representative.
- **Walter Garcia** -- Renter/Tenant Representative.
- **Adrian Perez** -- Renter/Tenant Representative.



**PACOIMA NEIGHBORHOOD COUNCIL**

[www.PacoimaNC.com](http://www.PacoimaNC.com)

**Regular Board Meeting Agenda**

**Wednesday, July 17, 2024**

**6:30pm – 8:30pm**

**Pacoima Community Center**

**11243 Glenoaks Blvd., Pacoima, CA 91331**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de levento. Por favor contacte, [PNC@empowerla.org](mailto:PNC@empowerla.org) para avisar al Concejo Vecinal.

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Los comentarios del público sobre los temas de la agenda se escucharán solo cuando se esté considerando el tema respectivo. Los comentarios del público sobre otros asuntos que no aparecen en la agenda y que están dentro de la jurisdicción de la Junta se escucharán durante el período de Comentarios del Público en General. Tenga en cuenta que en virtud de la Ley Brown, la Junta no puede actuar sobre un asunto que usted señale durante el período de Comentarios del Público General; sin embargo, la cuestión planteada por un miembro del público puede convertirse en el tema de una futura reunión de la Junta. Los comentarios públicos están limitados a 2 minutos por orador, a menos que el presidente de la Junta lo modifique.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed.

Contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

1) **WELCOMING REMARKS:**

- a) Call to order & Flag salute.
- b) Board roll Call by Secretary

2) **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(Representatives from government offices, Police Department, and community-based organizations. *Up to (5) minutes per report, the Chair has the authority to adjust, if necessary, to equal time limits*)

A. California Congressional District 29  
Congressman Tony Cardenas  
Field Deputy: **Laura Juarez.**

B. Los Angeles City Council District 7  
Councilwoman Monica Rodriguez  
Field Representative: **Esmeralda Benitez.**

C. Los Angeles Police Department, Foothill Division: **Senior Lead Officers Steve Nunez and Officer Diana Figueroa.**

D. LAPD Community Safety Partnership Senior Lead Officer **Luis Garcia and Nancy Escobar.**

E. Department of Neighborhood Empowerment Neighborhood Empowerment Advocate: **Joel Gonzalez.**

F. California State Assembly District 39  
Assemblywoman Luz Rivas  
Field Representative: **Jessica Guzman.**

G. LAUSD Board of Education Board Member **Kelly Gonez**  
Field Deputy: **Maria Flores.**

H. Office of Los Angeles Mayor:  
**Karen Ruth Bass.** Field Deputy: **Michelle Vergara.**

I. Los Angeles County Board of Supervisors, Third District:  
Supervisor Lindsey Horvath  
Field Deputy: **Savannah Portillo.**

J. California State Senate District 20  
Senator Caroline Menjivar.  
District Representative: **Katherine Castrejon.**

K. Los Angeles City Fire Department  
Battalion Chief: Adam W. Knabe

L. Region 1 Budget Advocate:  
**Kevin Davis.**

M. Department of Health Services Olive View-UCLA Medical Center  
Community Relations Lead: **Brenda Yanez.**

3) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

*Comments from the public on non-agenda items within the Board's jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

4) **SPECIAL ORDERS: Appointment of new Chair of Arts & Culture Committee:**

- a. **Motion/Discussion/Vote for the appointment of the Chair of Arts & Culture Committee. By Mikayeel Khan (10 minutes).**

5) **Presentation:**

- a. **The Devil's Gate Reservoir Annual Cleanout will be under construction this year from July through October. The 150,000 CY will be hauled using up to 300 truck trips per day to Sheldon Pit. – By George De La. (15 Minutes).**

**6) ADMINISTRATIVE/MOTIONS/UPDATES:**

- a. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: May 2024 by Anna Justice. (5 Minutes).**
- b. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: June 2024 by Anna Justice. (5 Minutes).**
- c. Motion/ /Discussion/Vote for approval of the New Fiscal Year 2024/2025 Administration Packet. By Treasurer Anna Justice. (5 Minutes).**
- d. Motion/Discussion/Vote for the approval of PNC business cards for the PNC board members, not to exceed 600.00. By Treasurer Anna Justice. (5 minutes).**
- e. Motion/Discussion/Vote for the approval of PNC Polos for the board members, not to exceed \$500.00. By Anna Justice. (5 minutes).**
- f. Motion/Discussion/Vote approval of pens and mini flashlights for outreach items with the PNC name to give out to the community. This will not exceed 950.00 for both items. By Anna Justice. (5 Minutes).**
- g. Motion/Discussion/Vote for the name badge for the board members who do not have them. This will not exceed 400.00 will not By Anna Justice. (5 Minutes).**
- h. Motion/Discussion/vote for the approval of May 2024 minutes. By Roxanne Urquiza. (5 Minutes).**
- i. Motion/Discussion/vote to approve funding request of \$4,000 for the funding to provide a summer internship opportunity for youth residing in Pacoima to allow them to grow and learn more skills to support their futures. By Roxanne Urquiza. (10 minutes).**
- j. Motion/Discussion/vote to approve funding request of \$4,000 for the funding to provide uniforms for low-income students who are part of their athletics program. The program Crossroads Youth Intervention Through Athletics is meant to influence and guide teenagers and children to stay out of trouble and put their focus on other things such as sports. By Roxanne Urquiza (20 minutes).**
- k. Discussion and Possible Action to file a (Community Impact Statement (CIS) or board resolution) to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary because i.e increased accessibility, increased community engagement, health and safety of the participants. By Mikayeel Khan (10 Minutes).**

7) **BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS:**

Board Member Comments/Announcements

Housing, Economic Development and Land Use Committee – Announce Upcoming Meeting

Outreach Committee – Announce Upcoming Meeting Date

Bylaws Committee - Announce Upcoming Meeting Dates

Arts & Culture Committee –Announce Upcoming Meeting Date

Public Health and Safety Committee – Announce Upcoming Meeting

Youth and Education Development Committee – Announce Upcoming Meeting

President’s Report

Vice-president’s Report

Treasurer’ Report

Secretary’s Report

8) **ADJOURNMENT:**

**Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.**

**THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikaveelkhan@gmail.com](mailto:mikaveelkhan@gmail.com)**

**PUBLIC POSTING OF AGENDAS - PNC agendas are posted for public review at the following community locations and our website.**

- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- [www.PacoimaNC.com](http://www.PacoimaNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaNC.com](http://www.PacoimaNC.com), or at the scheduled meeting.**

**In addition, if you would like a copy of any record related to an item on the agenda, please contact Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)**

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

**For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaNC.com](http://www.PacoimaNC.com).**

