



### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Los comentarios del público sobre los temas de la agenda se escucharán solo cuando se esté considerando el tema respectivo. Los comentarios del público sobre otros asuntos que no aparecen en la agenda y que están dentro de la jurisdicción de la Junta se escucharán durante el período de Comentarios del Público en General. Tenga en cuenta que en virtud de la Ley Brown, la Junta no puede actuar sobre un asunto que usted señale durante el período de Comentarios del Público General; sin embargo, la cuestión planteada por un miembro del público puede convertirse en el tema de una futura reunión de la Junta. Los comentarios públicos están limitados a 2 minutos por orador, a menos que el presidente de la Junta lo modifique.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed.

Contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

#### **1) WELCOMING REMARKS:**

- a) Call to order & Flag salute.
- b) Board roll Call by Secretary

#### **2) COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(Representatives from government offices, Police Department, and community-based organizations. *Up to (5) minutes per report, the Chair has the authority to adjust, if necessary, to equal time limits*)

- A. California Congressional District 29  
Congressman Tony Cardenas  
Field Deputy: **Laura Juarez.**
- B. Los Angeles City Council District 7  
Councilwoman Monica Rodriguez  
Field Representative: **Esther Mares.**
- C. Los Angeles Police Department, Foothill Division: **Senior Lead Officers Steve Nunez and Officer Diana Figueroa.**
- D. LAPD Community Safety Partnership Senior Lead Officer Luis Garcia and Nancy Escobar.
- E. Department of Neighborhood Empowerment Neighborhood Empowerment Advocate: Joel Gonzalez.
- F. California State Assembly District 39  
Assemblywoman Luz Rivas  
Field Representative: **Jessica Guzman.**

- G. LAUSD Board of Education Board Member Kelly Gonez  
Field Deputy: **Maria Flores.**
- H. Office of Los Angeles Mayor: Karen Ruth Bass. Field Deputy: **Michelle Vergara.**
- I. Los Angeles County Board of Supervisors, Third District:  
Supervisor Lindsey Horvath  
Field Deputy: **Savannah Portillo.**
- J. California State Senate District 20  
Senator Caroline Menjivar.  
District Representative: **Katherine Castrejon.**
- K. Los Angeles City Fire Department  
Battalion Chief: Adam W. Knabe
- L. Region 1 Budget Advocate:  
**Kevin Davis.**
- M. Department of Health Services Olive View-UCLA Medical Center  
Community Relations Lead: **Brenda Yanez.**

3) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

*Comments from the public on non-agenda items within the Board’s jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

4) **SPECIAL ORDERS: Appointment of new Board Member:**

- a. **Motion/Discussion/Vote for the appointment of a new board member. An application was submitted by Wendy Rivera for the position of At-Large Representative. By Mikayeel Khan (10 minutes).**
- b. **Motion/Discussion/Vote for the appointment of a new board member. An application was submitted by Walter Garcia for the position of Renter/Tenant Representative. By Mikayeel Khan (10 minutes).**
- c. **Motion/Discussion/Vote for the appointment of a new board member. An application was submitted by Adrian Perez for the position of Renter/Tenant Representative. By Mikayeel Khan (10 minutes).**

5) **Recognition:**

**The Pacoima Neighborhood Council is pleased to announce that a longtime serving board member of PNC, Fannie Long, has received a certificate of recognition in honor of Black History Month. - Jessica Guzman, (field representative, Assemblywoman Luz Rivas – 10 min).**

6) **Presentation:**

- a. **Sepulveda Transit Corridor Project - Developing Alternatives 4 & 5 -- heavy rail transit lines to connect the Valley and the Westside through the 405/Sepulveda Pass corridor. – Chief Strategist Yusef Robb (15 minutes).**
- b. **The Los Angeles County Public Works Department is conducting outreach for the Pacoima Reservoir Restoration Project as part of the preparation of its Environmental Impact Report (EIR). -- Alex Ho (15 Minutes).**

7) **ADMINISTRATIVE/MOTIONS/UPDATES:**

- a. **Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: January 2024 by Anna Justice. (5 Minutes).**
- b. **Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: February 2024 by Anna Justice. (5 Minutes).**
- c. **Motion/Discussion/vote for the approval of January 2024 minutes. By Roxanne Urquiza. (5 Minutes).**
- d. **Motion/Discussion/vote for the approval of February 2024 minutes. By Roxanne Urquiza. (5 Minutes).**
- e. **Motion/discussion/vote for the approval of funding request for the Pacoima Early Education Center. The amount requested is \$3,000 to be able to grow/develop into a safe and comfortable learning environment which will promote better growth and education. By Roxanne Urquiza. (10 minutes).**

- f. **Motion/discussion/vote for the approval of funding request for the Pacoima Charter School. The amount requested is \$3,000 to be able to fund a bonding event for Earth Day and Dia Del Nino so that students can bond with parents and friends while learning about how to safely care for their Earth. By Roxanne Urquiza. (10 minutes).**
- g. **Motion/discussion/vote for the approval of funding request for the for Tia Chucha. The amount requested is \$3,500 to Celebrating Words Festival. By Outreach Committee. (10 minutes).**
- h. **Motion/discussion/vote for bylaw amendments. By David Ramirez. (10 minutes).**
- i. **Discussion and Possible Action to file a (Community Impact Statement (CIS) or board resolution) to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary because i.e increased accessibility, increased community engagement, health and safety of the participants. By Mikayeel Khan (5 Minutes).**

**8) BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS:**

Board Member Comments/Announcements

Housing, Economic Development and Land Use Committee – Announce Upcoming Meeting

Outreach Committee – Announce Upcoming Meeting Date

Bylaws Committee - Announce Upcoming Meeting Dates

Arts & Culture Committee –Announce Upcoming Meeting Date

Public Health and Safety Committee – Announce Upcoming Meeting

Youth and Education Development Committee – Announce Upcoming Meeting

President’s Report

Vice-president’s Report

Treasurer’ Report

Secretary’s Report

## 9) **ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

**PUBLIC POSTING OF AGENDAS** - PNC agendas are posted for public review at the following community locations and our website.

- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- [www.PacoimaNC.com](http://www.PacoimaNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaNC.com](http://www.PacoimaNC.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaNC.com](http://www.PacoimaNC.com).





2023 NEIGHBORHOOD COUNCIL CANDIDATE FILING APPLICATION



Application Deadline: All stakeholders interested in running for a Board seat in a Neighborhood Council must submit an application, along with all necessary documentation, 75 days prior to the Neighborhood Council Election Day. Applications received after this date and time will not be processed. There are no write-in candidates. Some of the information on the Candidate Application may be subject to the California Public Records Act request.

NEIGHBORHOOD COUNCIL INFORMATION

Neighborhood Council Pacoima Seat Name

CANDIDATE INFORMATION

Name on Ballot Wendy Rivera Pronouns She

First Name Wendy Last Name Rivera

Date of Birth Phone Number (323) Email Address wendy@gmail.com

QUALIFYING ADDRESS, COMPLETE ALL THAT APPLY

Form with sections: LIVE (Astoria St, Sylmar, 91342), WORK (Los Angeles Mission College, Eldridge Ave / Van Nuys Blvd, Sylmar and Pacoima, 91342), OWN, and COMMUNITY INTEREST (Los Angeles Mission College - Pacoima, Van Nuys Blvd, Pacoima, 91331).

DOCUMENTATION

All candidates must provide documentation to establish their identity and stakeholder status for the board seat they are applying for. List documentation included with this application below (Any documentation submitted by a candidate or voter will not be retained by the City Clerk).

Documentation 1 Documentation 2

I declare under penalty of perjury that the above statements are true and correct.

Signature

11/22/2023

Date

All applicants must agree to the attached Candidate Board Service Acknowledgement and Affirmation prior to certification. For more information regarding this application and acceptable forms of documentation, please visit clerk.lacity.org/ncelections or call (213) 978-0444.

the Department to improve the direct neighborhood council services it provides Neighborhood Councils.

**I hereby affirm that I have read, understand and agree to follow rules, laws and procedures detailed above in the "Board Service Acknowledgement Candidate Affirmation Document."**



Signature

02/02/2024

Date





# 2023 NEIGHBORHOOD COUNCIL CANDIDATE FILING APPLICATION



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### NEIGHBORHOOD COUNCIL INFORMATION

Neighborhood Council Pacoima Seat Name RENTER/TENANT

### CANDIDATE INFORMATION

Name on Ballot Walter Garcia Pronouns He/him/his  
First Name Walter Last Name Garcia  
Date of Birth [REDACTED] Phone Number [REDACTED] Email Address Walter\_garcia@alumni.brown.edu

### QUALIFYING ADDRESS, COMPLETE ALL THAT APPLY

LIVE	Street Address <u>[REDACTED] Veidner St.</u> City <u>Pacoima</u> Zip Code <u>91331</u>
	Check which applies for this address: <input type="checkbox"/> Own Property <input checked="" type="checkbox"/> Rent Property <input type="checkbox"/> Unhoused Other: _____
WORK	Organization Name _____ Street Address _____ City _____ Zip Code _____
	Check which applies for this address: <input type="checkbox"/> Employee <input type="checkbox"/> Owner Other: _____
OWN	Address _____ City _____ Zip Code _____
	Check which applies for this address: <input type="checkbox"/> Residential Property <input type="checkbox"/> Business Property Other: _____
COMMUNITY INTEREST	Community Interest defined as a person who participates in a non-profit organization that has continuously maintained a physical street address within the boundaries of the neighborhood council for not less than one year, and that performs ongoing and verifiable activities and operations that benefit the neighborhood. A for-profit entity shall not qualify as a Community Organization.
	Organization Name _____
	Street Address _____ City _____ Zip Code _____

### DOCUMENTATION

All candidates must provide documentation to establish their identity and stakeholder status for the board seat they are applying for. List documentation included with this application below (Any documentation submitted by a candidate or voter will not be retained by the City Clerk).

Documentation 1 CA Driver's License Documentation 2 Mail

I declare under penalty of perjury that the above statements are true and correct.

[Signature]

03/14/24

Signature

Date

All applicants must agree to the attached Candidate Board Service Acknowledgement and Affirmation prior to certification. For more information regarding this application and acceptable forms of documentation, please visit [clerk.lacity.org/ncelections](http://clerk.lacity.org/ncelections) or call (213) 978-0444.

the Department to improve the direct neighborhood council services it provides Neighborhood Councils.

**I hereby affirm that I have read, understand and agree to follow rules, laws and procedures detailed above in the "Board Service Acknowledgement Candidate Affirmation Document."**

A handwritten signature in black ink, consisting of a stylized 'W' followed by a loop and a horizontal line.

Signature

03/14/24

Date



2023 NEIGHBORHOOD COUNCIL CANDIDATE FILING APPLICATION



Application Deadline: All stakeholders interested in running for a Board seat in a Neighborhood Council must submit an application, along with all necessary documentation, 75 days prior to the Neighborhood Council Election Day. Applications received after this date and time will not be processed. There are no write-in candidates. Some of the information on the Candidate Application may be subject to the California Public Records Act request.

NEIGHBORHOOD COUNCIL INFORMATION

Neighborhood Council Pacoima Neighborhood Council Seat Name Renter

CANDIDATE INFORMATION

Name on Ballot Adrian Perez Pronouns He/Him/His
First Name Adrian Last Name Perez
Date of Birth [redacted] Phone Number (818) [redacted] Email Address [redacted]@gmail.c

QUALIFYING ADDRESS, COMPLETE ALL THAT APPLY

Form with sections: LIVE (Street Address: [redacted] Weidner St., City: Pacoima, Zip Code: 91331), WORK (Organization Name: Clínica Romero, Street Address: [redacted] Marengo St., City: Los Angeles, Zip Code: 90033), OWN (Address: \_\_\_\_\_, City: \_\_\_\_\_, Zip Code: \_\_\_\_\_), COMMUNITY INTEREST (Community Interest defined as a person who participates in a non-profit organization...)

DOCUMENTATION

All candidates must provide documentation to establish their identity and stakeholder status for the board seat they are applying for. List documentation included with this application below (Any documentation submitted by a candidate or voter will not be retained by the City Clerk).

Documentation 1 Driver's License Documentation 2 \_\_\_\_\_

I declare under penalty of perjury that the above statements are true and correct.

Signature [Handwritten Signature] Date 03/10/2024

All applicants must agree to the attached Candidate Board Service Acknowledgement and Affirmation prior to certification. For more information regarding this application and acceptable forms of documentation, please visit clerk.lacity.org/ncelections or call (213) 978-0444.

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**I hereby affirm that I have read, understand and agree to follow rules, laws and procedures detailed above in the "Board Service Acknowledgement Candidate Affirmation Document."**

  
\_\_\_\_\_  
Signature

03/10/2024  
Date



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: \_\_\_\_\_

**SECTION I - APPLICANT INFORMATION**

- 1a) Tia Chucha's Centro Cultural      47-0919488      CA      7/23/2004  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*
- 1b) 12677 Glenoaks Ave.      Sylmar      CA      91342  
*Organization Mailing Address*      *City*      *State*      *Zip Code*
- 1c) \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**  
Karina Ceja (818)554-8720 celebratingwords@tiachucha.org  
*Name*      *Phone*      *Email*
- 2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
 Attach Signed letter on School Letterhead      Attach IRS Determination Letter
- 3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

- 4) **Please describe the purpose and intent of the grant.**  
 The purpose of this grant is to join in partnership with Tia Chucha's to sponsor a portion of the 1,300 book giveaway at the 19th annual Celebrating Words Festival happening in Pacoima at Vaughn G3 Academy on May 18, 2024. The festival creates a free, dynamic, culturally relevant community space highlighting and celebrating the power of literacy and the arts to inspire and enhance the creative and educational lives of Pacoima residents and all festival attendees.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**  
 This grant will fully support the giveaway of 1,300 brand new and quality books to the local community of Pacoima and other festival attendees during the 19th annual Celebrating Words Festival. This is an annual art and literacy festival hosted by Tia Chucha's Centro Cultural that attracts over 2,500 people in one day. By partnering with Tia Chucha's, the Pacoima Neighborhood Council gets to participate in offering the community of Pacoima access to free culturally relevant literature. The book giveaway is curated for ALL ages, including a small selection in Spanish for non-English speakers and a bilingual Children's books .

	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
300 new books	\$3,500	\$15,000
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No     Yes    If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No     Yes    If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Take Action LA Grant	\$11,500	\$15,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$3,500

10a) Start date: 3/11/24    10b) Date Funds Required: 5/18/24    10c) Expected Completion Date: 5/30/24  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No     Yes    If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes     No    (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
Karina Ceja                      Festival Producer                      *Karina Ceja*                      3/11/24  
 PRINT Name                      Title                      Signature                      Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
 \_\_\_\_\_  
 PRINT Name                      Title                      Signature                      Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

