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City of Los Angeles
11243 Glenoaks Blvd, #3
Pacoima, CA 91331
(818) 890-1563 office
www.pacoimanc.com

Executive Board Meeting Agenda PACOIMA NEIGHBORHOOD COUNCIL

“MEETING LOCATION”

Thursday Sep. 11th 2014
5:30-6:30 pm

Pacoima Community Center Room 5
11243 Glenoaks Blvd, #3
Pacoima, CA 91331

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. **Agenda is posted for public review at Pacoima Branch Library, 13520 Van Nuys Blvd, Council District 7 Office, 13630 Van Nuys Blvd, Pacoima Community Center, 11243 Glenoaks Blvd, MEND office, 13640 Van Nuys Blvd, Pacoima Skills Center, 13545 Van Nuys Blvd.** As covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days prior to the meeting you wish to attend.

The Neighborhood Council system works to enable meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

AGENDA:

Call to order, roll call & flag salute. **BUSINESS**
(3 minute discussion for Council and stakeholders)

- Comments/announcements from Elected officials or their representatives. (3 min. for each person)
- Comments/announcements from City departments. (3 min. for each person)

- I. Approval of Minutes
- II. Grayce Liu from the Department of Neighborhood Empowerment D.O.N.E.
- III. P-Card Update
- IV. PNC Training with Melvin
- V. New Office
- VI. Committee Reports
- VII. PNC Hosting Holiday Winter Events
- VIII. Agenda Items
- IX. Adjourn

"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website by clicking on the following link:

<http://www.pacoimanc.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: mgonzales@pacoimanc.com or Mike Gonzalez President at (661) 555-5460 or email: GRIEVANCE@PACOIMANC.COM. Any person or group adversely affected by the decisions or policy of the PNC may file a written grievance with the Board. The Board shall then refer the matter to the Grievance Committee, which shall have 10 working days to meet with the person submitting a grievance and to discuss ways in which the matter may be resolved. The Committee shall prepare a written report for the Board outlining their recommendations for resolving the grievance. The Board must then address the report at the next regular or special meeting. In the event that a grievance cannot be resolved through this grievance process, the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan. The formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be discussed at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g. the Board's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, state, or federal law.

