

# CITY OF LOS ANGELES

## Neighborhood Council

### Governing Board:

## CALIFORNIA

### **Executive Board:**

- **Mikayeel Khan** -- President & Chair of Executive Committee & Chair of Land Use Committee.
- **Brenda Morales** -- Vice President.
- **Anna M. Justice** -- Treasurer & Chair of Budget & Finance Committee.
- **Roxanne Urquiza** -- Secretary & Chair of Youth & Education Development Committee.
- **David Ramirez** -- Parliamentarian.



### **Board Member:**

- **Teodora Reyes** -- Chair of Outreach Committee.
- **Fannie Long** -- Senior Representative.
- **Rebecca Long** -- At-Large Representative.
- **Reuben Garcia** -- Chair of Public Safety & Health Committee.
- **John Hernandez** -- Retail Business Representative.

## **PACOIMA NEIGHBORHOOD COUNCIL**

[www.PacoimaNC.com](http://www.PacoimaNC.com)

**Regular Board Meeting Agenda**

**Wednesday, September 20, 2023**

**6:30pm – 8:30pm**

**Pacoima Community Center**

**11243 Glenoaks Blvd., Pacoima, CA 91331**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de levento. Por favor contacte, [PNC@empowerla.org](mailto:PNC@empowerla.org) para avisar al Concejo Vecinal.

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Los comentarios del público sobre los temas de la agenda se escucharán solo cuando se esté considerando el tema respectivo. Los comentarios del público sobre otros asuntos que no aparecen en la agenda y que están dentro de la jurisdicción de la Junta se escucharán durante el período de Comentarios del Público en General. Tenga en cuenta que en virtud de la Ley Brown, la Junta no puede actuar sobre un asunto que usted señale durante el período de Comentarios del Público General; sin embargo, la cuestión planteada por un miembro del público puede convertirse en el tema de una futura reunión de la Junta. Los comentarios públicos están limitados a 2 minutos por orador, a menos que el presidente de la Junta lo modifique.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed.

Contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

#### **1. WELCOMING REMARKS:**

- a. Call to order & Flag salute
- b. Board roll Call by Secretary

#### **2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(Representatives from government offices, Police Department, and community-based organizations. *Up to (5) minutes per report, the Chair has the authority to adjust, if necessary, to equal time limits*)

- A. California Congressional District 29  
Congressman Tony Cardenas  
Field Deputy: **Lilia Monterrosa**
- B. Los Angeles City Council District 7  
Councilwoman Monica Rodriguez  
Field Representative: **Esther Mares**
- C. Los Angeles Police Department, Foothill Division: Senior Lead Officers Steve Nunez and Officer Diana Figueroa
- D. LAPD Community Safety Partnership Senior Lead Officer Luis Garcia and Nancy Escobar
- E. Department of Neighborhood Empowerment Neighborhood Empowerment Advocate: Joel Gonzalez
- F. California State Assembly District 39  
Assemblywoman Luz Rivas  
Field Representative: **Jessica Guzman**

- G. LAUSD Board of Education Board Member Kelly Gonez  
Field Deputy: **Maria Flores**
- H. Office of Los Angeles Mayor: Karen Ruth Bass Field Deputy: **Michelle Vergara.**
- I. Los Angeles County Board of Supervisors, Third District: Supervisor Lindsey Horvath  
Field Deputy: **Savannah Portillo**
- J. California State Senate District 20  
Senator Caroline Menjivar.  
District Representative: **Katherine Castrejon**
- K. Region 1 Budget Advocate: Kevin Davis
- L. Department of Health Services Olive View-UCLA Medical Center  
Community Relations Lead: **Brenda Yanez**

3. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

*Comments from the public on non-agenda items within the Board’s jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

**4. ADMINISTRATIVE/MOTIONS/UPDATES:**

- a. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: May 2023 by Anna Justice. (5 Minutes).**
- b. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: June 2023 by Anna Justice. (5 Minutes).**
- c. Motion/ Discussion/Vote for the approval of the Monthly Expenditure Report (MER) for: July 2023. By Anna Justice (5 Minutes).**
- d. Motion/ Discussion/Vote for the Christmas toy giveaway and Breakfast with Santa event collaboration with PNC and LAPD. On August 31st, 2023, the public safety and health committee approved a motion to collaborate up to \$4,999. This event will be presented to the board by officer Luis Garcia. By Reuben Garcia (20 Minutes).**
- e. Motion/Discussion/Vote for the approval of POLOS for the PNC Board members not to exceed 400.00 dollars. ( 12 Polos for 25.00 each for a total of 12 polo shirts). By Anna Justice. (5 Minutes).**
- f. Motion/Discussion/Vote for the approval of small key chain flashlights for outreach for the community, not to exceed 600.00 for 250 of them. By Anna Justice. (5 Minutes)**
- g. Motion/discussion/vote on the approval of up to \$300 for the Constant Contact platform. By Mikayeel Khan (5 minutes).**
- h. Motion/discussion/vote to appointment of Standing Committee Chairs: Arts & Culture Committee. (10 Minutes).**

5. **BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS:**

President's Report  
Vice-president's Report  
Treasurer' Report  
Secretary's Report  
Outreach Committee – Announce Upcoming Meeting Date  
Public Health and Safety Committee – Announce Upcoming Meeting  
Date Arts & Culture Committee –Announce Upcoming Meeting Date  
Bylaws Committee - Announce Upcoming Meeting Dates  
Housing, Economic Development and Land Use Committee – Announce Upcoming Meeting  
Youth and Education Development Committee  
Board Member Comments/Announcements

6. **ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make

your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

**PUBLIC POSTING OF AGENDAS** - PNC agendas are posted for public review at the following community locations and our website.

- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- [www.PacoimaNC.com](http://www.PacoimaNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaNC.com](http://www.PacoimaNC.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaNC.com](http://www.PacoimaNC.com).