

CITY OF LOS ANGELES

**Neighborhood Council
Governing Board**
Elisa Avalos, President
Mikayeel Khan, Vice President
Jessica Urquiza, Secretary
Anna Justice, Treasurer
Fannie Long, Boardmember
John Hernandez, Boardmember
Reuben Garcia, Boardmember
Daniel Venencia, Boardmember
Mireira Moran, Boardmember
Camila Castaneda, Boardmember
Josue Guajan, Boardmember
Rebecca Long, Boardmember
Charles Nelson, Boardmember

CALIFORNIA



PACOIMA NEIGHBORHOOD COUNCIL

www.PacoimaNC.com

Regular Board Meeting Minutes

Virtual Meeting via Teleconference

Wednesday, July 21, 2021— 6:30 PM

Zoom Meeting Online or By Telephone

Minutes prepared by Jessica Urquiza

1. CALL TO ORDER:

(5 minutes)

- a. Meeting Called to Order by the Department of Neighborhood Empowerment

2. ROLL CALL

(5 minutes)

- a. Call of the roll and certification of a quorum

Role Call of Present Board Members

Elisa Avalos
Anna Justice
Mikayeel Khan
Jessica Urquiza
John Hernandez
Camila Castaneda
Reuben Garcia
Daniel Venencia
Mireira Moran
Josue Guajan

3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

(5 minutes for each)

(Representatives from government offices, Police Department, and community-based organizations)

a. California Congressional District 29
Congressman Tony Cardenas
Field Deputy: Michelle Vergara

Not Present

c. Los Angeles Police Department, Foothill Division
Senior Lead Officers Adriana Munguia and Steve Nunez

Officer Munguia: out of the 21 divisions Foothill is #5 in less violence crime. The division ranking at #1 with less crime is east division. #2 in less property crime. Down 72 less crimes than last year at this time. 15% for Foothill overall. There are more shootings and homelessness crimes, so we are having crimes. Crime was increase during COVID. People feel safer in highly travelled streets yet most crimes are in those areas. Be aware of surroundings and be mindful.

b. California State Senate District 18
Senator Bob Hertzberg
District Representative: Eveline Bravo-Ayala

Not Present

d. Los Angeles Police Department Foothill Division
Community Safety Partnership

Not present

e. Los Angeles City Council District 7
Councilwoman Monica Rodriguez
Field Representative: Susana Carmona /
Esther Mares

Not Present

g. California State Assembly District 39
Assemblywoman Luz Rivas
Field Representative:

Not Present.

f. Office of Los Angeles Mayor
Mayor Eric Garcetti
Field Deputy: Caroline Menjivar

Not Present

h. Los Angeles County Board of Supervisors,
Third District
Supervisor Sheila Kuehl
Field Deputy: Brenda Yanez

COVID related updates and events:
New mask update, there has been a requirement of masking indoors regardless of having the vaccine or not to avoid transmission of the virus. There are over 1,000 cases per day and are from individuals who have not been vaccinated. They are urging everyone to get the vaccine as soon as possible. First pop-up vaccine site at Pacoima City Hall along with other community organizations and elected offices. Tacos El Gordo donated beverages and chips. At the first pop up, 174 vaccinations were administered. The second Vaccine will be back on July 31, 2021. Supervisor every year has a discussion on funding for nonprofits using funds and applying before the deadline on October 1, 2021.

i. LAUSD Board of Education
Board Member Kelly Gonez
Field Deputy: Esmeralda
Marcial.

Not Present.

k. Region 1 Budget Advocate
Foothill Trails NC President

j. Department of Neighborhood Empowerment

Atzi Camarena: Civic Youth is coming back after a year due to COVID. It provides tools for neighborhood councils to understand the city government and partnerships with the mayor's office. The number of appointees cannot meet the majority of quorum. The first meeting for Civic youth is September 9, 2021 at 6:30 PM. Welcomes every new board member to the Neighborhood Council. Trainings for how to post on ENS, the Brown Act, 6:30 PM for all council board members. There are issues with Phishing emails asking for money. Do not open links and report them to Neighborhood Empowerment. With the rise of COVID and Delta variant, Councils are to meet virtually until December 2021. Meeting July 27, 2021 6-8 PM for financial officers.

Mark Ross: Neighborhood prosecutor assigned to Foothill Division. Officer Munguia covered some things already, as a neighborhood prosecutor there is one assigned through different divisions and work with the LAPD to decrease chronic problems and city agencies to see what we can do to deal with all the problems. Anyone can reach out to him at mark.ross@lacity.org. Homelessness is always a huge issue throughout the whole city. There is a Los Angeles Municipal code 41.18 where you can't sit or lay on the street. If you have a law like that you have to have enough shelter beds before you can write them a ticket. No sitting or laying within 5 feet of a building entrance or 2 feet from a fire hydrant. This is a massive problem that needs to be approached from various levels such as substance abuse, mental health, etc.

4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)

Comments from the public on non-agenda items within the Board's jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).

Andrew Soto: from the U.S Census Bureau. Will be releasing reapportionment data on August 16, 2021, for redistricting purposes.

5. OFFICER, COMMITTEE, BOARD MEMBER REPORTS/ANNOUNCEMENTS (10 minutes)

- a. President- Elisa Avalos
 - Wants to thank Josue and Anna for volunteering at the Pop-up. For all the board members, there is an invitation for a tour at the NEVHC. If anyone is interested in attending please confirm and wants to thank all the new board members for joining the board.
- b. Vice-President- Mikayeel Khan
 - Encourages the chairs of the committees to send meeting dates.
- c. Treasurer- Anna Justice
 - Outstanding bills from the last treasurer before Anna. When someone leaves, forward another email address so someone can have the bills and have outstanding items.
- d. Secretary- Jessica Urquiza
 - Emailed some board members that need to renew city trainings and will send flyers to anyone that needs renewing in order to vote on the board.
- e. Outreach Committee- Josue Guajan
 - Participating with the community and seeing people going to the vaccination site was good. He hopes we get the same amount of people in the next pop-up. He attended the Pride Parade and it was nice to see the cars passing by. He was also taking pictures of the event, recognizing the community. He is working on making a concrete meeting date.
- f. Public Health and Safety
 - Thanks everyone for making it this month tonight. He will have a concrete date for his meeting soon. He is working with officers at the San Fernando Gardens to make events.
- g. Arts & Culture- Daniel Venencia
 - A few projects coming up, they are just setting up a date for the first Tuesday of the month. There are a few things in the works.
- h. Housing, Economic Development and Land Use- Mikayeel Khan
 - July 28 at 6:30 is his meeting date.
- i. Youth and Education Development- Camila Castaneda
 - Very excited to be part of this committee. She has ideas she would like to discuss. She will soon have a concrete meeting date.

Presentation:

Deborah Plat Haddon Ave. STEAM Academy and Magnet Principal: Requests funding for a mural at Haddon Elementary. She presents photos of the walls she would like to place the mural. She also demonstrates the design the school is interested in. She called several vendors for the creation of this mural and design. Proposed cost to paint logo is \$1,000. For a walkway mural the cost is \$3,500.

1. ADMINISTRATIVE/MOTIONS/UPDATES

- a. Motion/Discussion/vote to approve the Fiscal year 2020/2021 Administrative Budget packet By the Treasurer Anna Justice**

Motion to amend item to “Motion/Discussion/vote to approve the Fiscal year 2021/2022 Administrative Budget packet By the Treasurer Anna Justice”

**Mikayeel Khan Motions.
Reuben Garcia Seconds.**

**Elisa Avalos- Yes
Jessica Urquiza- Yes
Mikayeel Khan- Yes
Daniel Venencia- Yes
Mireira Moran-Yes
Anna Justice- Yes
Reuben Garcia- Yes**

Item “a” Passes.

- b. Review and possible Board action on submitted Board Member Applications**
- i. Fannie Long submitted an application for the Senior Seat.**

**Reuben Garcia Motions.
Mikayeel Khan Seconds.**

**Anna Justice- Yes
Elisa Avalos- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Camila Castaneda- Yes
Mikayeel Khan- Yes
Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes**

Item “b. i” passes.

ii. Rebecca Long submitted an application for At-Large Seat.

Elisa Avalos Motions.

Jessica Urquiza Seconds.

Anna Justice- Yes

Elisa Avalos- Yes

Fannie Long- Yes

Jessica Urquiza- Yes

John Hernandez- Yes

Camila Castaneda- Yes

Mikayeel Khan- Yes

Reuben Garcia- Yes

Daniel Venencia- Yes

Mireira Moran- Yes

Josue Guajan- Yes

Item “b. ii” passes

iii. Charles Kenneth Nelson submitted an application for the Homeowner Seat.

Elisa Avalos Motions.

Mikayeel Khan seconds.

Anna Justice- Yes

Elisa Avalos- Yes

Fannie Long- Yes

Jessica Urquiza- Yes

John Hernandez- Yes

Camila Castaneda- Yes

Mikayeel Khan- Yes

Reuben Garcia- Yes

Rebecca Long- Yes

Daniel Venencia- Yes

Mireira Moran- Yes

Josue Guajan- Yes

c. Motion/Discussion/vote for the approval of the April 2021 minutes prepared by AppleOne, tabled on the May general board meeting. (5 minutes)

Fannie Long Motions.

Reuben Garcia Seconds.

Anna Justice- Yes
Elisa Avalos- Yes
Fannie Long- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Camila Castaneda- Yes
Mikayeel Khan- Yes
Rebecca Long- No
Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes
Charles Nelson- No

Item “c” passes.

- d. Motion/Discussion/vote for the approval of the May 2021 general board meeting minutes prepared by Secretary Jessica Urquiza (5 minutes)**

Jessica Urquiza Motions.
Reuben Garcia Seconds.

Anna Justice- Yes
Elisa Avalos- Yes
Fannie Long- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Camila Castaneda- Yes
Mikayeel Khan- Yes
Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes

Item “d” passes.

- e. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER) for the month of May 2021. (5 minutes)**

Anna Justice- Yes
Elisa Avalos- Yes
Fannie Long- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Mikayeel Khan- Yes
Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes

Item “e” passes

- f. Motion/Discussion/vote to approve the payment of the April 2021 minutes prepared by AppleOne.**

**Anna Justice- Yes
Elisa Avalos- Yes
Fannie Long- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Mikayeel Khan- Yes
Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes**

Item “f” passes

- g. Motion/ Discussion/vote on having a board retreat on either July 14 (Wednesday), 15 (Thursday), or 22 (Thursday), 2021—These dates were pre-selected by DONE.**

Mireira Moran Motions to amend item “g” to replace the dates to “To be Determined”

Daniel Venencia Seconds.

**Anna Justice- Yes
Elisa Avalos- Yes
Fannie Long- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Camila Castaneda- Yes
Mikayeel Khan- Yes
Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes**

Item “g” passes.

- h. Motion/discussion/vote for the approval of June 2021 Monthly Expenditure Report.**

**Fannie Long Motions.
Anna Justice Seconds.**

**Anna Justice- Yes
Elisa Avalos- Yes
Fannie Long- Yes
Jessica Urquiza- Yes
John Hernandez- Yes
Mikayeel Khan- Yes**

Reuben Garcia- Yes
Daniel Venencia- Yes
Mireira Moran- Yes
Josue Guajan- Yes

Item “h” passes.

2. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Meeting adjourns at 8:30 PM

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- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- www.PacoimaNC.com
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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RECONSIDERATION AND GRIEVANCE PROCESS

For information on the PNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website www.PacoimaNC.com

