

## CITY OF LOS ANGELES

### Neighborhood Council

#### Governing Board

Elisa Avalos, President  
Mikayeel Khan, Vice President  
Jessica Urquiza, Secretary  
Anna Justice, Treasurer  
Alex Morales, Boardmember  
Fannie Long, Boardmember  
Imelda Foley, Boardmember  
John Hernandez, Boardmember  
Michael Gonzales, Boardmember  
Mireya Pacheco, Boardmember  
Mireyari Pacheco, Boardmember  
Oscar Chavez, Boardmember  
Rebecca Long, Boardmember  
Reuben Garcia, Boardmember

CALIFORNIA



## PACOIMA NEIGHBORHOOD COUNCIL

[www.PacoimaNC.com](http://www.PacoimaNC.com)

### Regular Board Meeting Agenda

Virtual Meeting via Teleconference

**Wednesday, May 19, 2021— 6:30 PM**

**Zoom Meeting Online or By Telephone**

**Dial (669) 900-6833 to Join the Meeting**

**Then Enter This Webinar ID: 83455301741 and Press #**

**Zoom Meeting Link <https://us02web.zoom.us/j/83455301741>**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de evento. Por favor contacte , Elisa Avalos, Presidenta, por correo electrónico [joyfulness1979@gmail.com](mailto:joyfulness1979@gmail.com) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE OUTREACH MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial (669) 900-6833, enter **Webinar ID: 83455301741** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting./ Toda persona que desee dirigirse a la Junta debe marcar (669) 900-6833 entrar **Webinar ID: 83455301741** y luego presionar # para unirse a la reunión. Las instrucciones sobre cómo registrarse para recibir comentarios públicos se darán a los oyentes al comienzo de la reunión.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL AND COMMITTEE MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board or Committee on any agenda item before the Board or Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board or Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board or Committee.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed.

Remember that the [Code of Conduct](#) applies to this meeting and all Board Members have read the Code of Conduct and understand the appropriate behavior expected of us as elected representatives of our community. We should conduct ourselves in a civil, courteous, and respectful manner and discourteous or inappropriate behavior is discouraged.

**1. CALL TO ORDER: (5 minutes)**

- a. Meeting Called to Order by the Department of Neighborhood Empowerment

**2. ROLL CALL (5 minutes)**

- a. Call of the roll and certification of a quorum

**3. SPECIAL ORDERS**

- a. Installation of newly-elected Board of Directors (Oath of Office)
- b. Election of new Executive Officers:
  - i. President/Chair
  - ii. Vice President/Vice Chair
  - iii. Secretary
  - iv. Treasurer
- c. Appointment of Financial Officers of the Board
  - i. Neighborhood Council Bank Card Holder
  - ii. Second Card Holder (optional)
  - iii. Second Signer
  - iv. Alternate Signer (optional)
- d. Appointment of Standing Committee Chairs and Members
  - i. Budget & Finance
  - ii. Education and Youth Development
  - iii. Public Safety and Health
  - iv. Economic Development and Land Use
  - v. Senior Advocacy
  - vi. Arts and Cultural Enrichment
  - vii. Community Outreach and Communications

**4. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 minutes for each)**  
(Representatives from government offices, Police Department, and community-based organizations)

a. California Congressional District 29  
Congressman Tony Cardenas  
Field Deputy: Michelle Vergara

b. California State Senate District 18  
Senator Bob Hertzberg  
District Representative: Eveline Bravo-Ayala

c. Los Angeles Police Department, Foothill Division  
Senior Lead Officers Adriana Munguia and Steve Nunez

d. Los Angeles Police Department Foothill Division  
Community Safety Partnership  
Officer Avila

e. Los Angeles City Council District 7  
Councilwoman Monica Rodriguez  
Field Representative: Susana Carmona /  
Ester Mares

f. Office of Los Angeles Mayor  
Mayor Eric Garcetti  
Field Deputy: Caroline Menjivar

g. California State Assembly District 39  
Assemblywoman Luz Rivas  
Field Representative:  
Brenda Yanez Zamora

h. Los Angeles County Board of Supervisors,  
Third District  
Supervisor Sheila Kuehl  
Field Deputy: Jessica Orellana

i. LAUSD Board of Education  
Board Member Kelly Gonez  
Field Deputy: Esmeralda Marcial

j. Department of Neighborhood Empowerment  
Director of Innovation and Community  
Engagement  
Julien Antelin

k. Region 1 Budget Advocate  
Foothill Trails NC President

#### **5. PRESENTATION BY DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

- a. Board Affirmation (review content)
- b. Required Board member trainings
- c. Upcoming Orientation Sessions
- d. NEA Contact Information

#### **6. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**

*Comments from the public on non-agenda items within the Board's jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

#### **7. OFFICER, COMMITTEE, BOARD MEMBER REPORTS/ANNOUNCEMENTS (10 minutes)**

- a. President
- b. Vice-President
- c. Treasurer
- d. Secretary
- e. Outreach Committee
- f. Public Health and Safety
- g. Arts & Culture
- h. Housing, Economic Development and Land Use
- i. Youth and Education Development
- j. Board Member Comments / Announcement

#### **8. ADMINISTRATIVE/MOTIONS/UPDATES**

- a. Discussion and possible motion to approve the Monthly Expenditure Report (MER) for the month of April 2021.
- b. Discussion and possible motion to approve the Pacoima Neighborhood Council meeting minutes for the general board meeting of April 2021.

- c. Discussion and possible motion to approve \$3,985 for outstanding Languages4You invoices. Services provided were for interpretation services and equipment for Pacoima NC general board meetings. Outstanding invoices are May 2019, June 2019, July 2019, August 2019, September 2019, October 2019, November 2019, January 2020 and February 2020.
- d. Discussion and possible motion to approve \$969.81 from the Fiscal Year 2019 – 2020 Encumbered Funds for outstanding AppleOne invoices. Services provided were for the minute taker the Pacoima Neighborhood Council meeting minutes for the general board meetings of July 2020 through November 2020, February 2021 and March 2021.

At the June 2020 General Board meeting, The Pacoima Neighborhood Council approved and encumbered \$1,664 for AppleOne, for the service period of July 2020 – June 2021.

## 9. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC POSTING OF AGENDAS** - PNC agendas are posted for public review at the following community locations and our website.

- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- [www.PacoimaNC.com](http://www.PacoimaNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaNC.com](http://www.PacoimaNC.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Elisa Avalos, Board President, at [joyfulness1979@gmail.com](mailto:joyfulness1979@gmail.com)

## RECONSIDERATION AND GRIEVANCE PROCESS

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaNC.com](http://www.PacoimaNC.com)

# DRAFT MINUTES

Neighborhood Council  
Governing Board  
Elisa Avalos, President  
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Mireyari Pacheco, Boardmember  
Mireira Moran, Boardmember  
Rebecca Long, Boardmember  
Reuben Garcia, Boardmember

CITY OF LOS ANGELES

CALIFORNIA



## PACOIMA NEIGHBORHOOD COUNCIL

[www.PacoimaNC.com](http://www.PacoimaNC.com)

Regular Board Meeting

Virtual Meeting via Teleconference

Wednesday, April, 21, 2021• 6:30 p.m.

### 1. WELCOMING REMARKS: (5 minutes)

Boardmember Fannie Long opened the meeting with the Pledge of Allegiance.

### 2. a. Call to order (5 minutes)

A public meeting of the Pacoima Neighborhood Council was convened on April 21, 2021 via Zoom webinar and called to order at 6:36 p.m. President Avalos presided as moderator.

President Avalos appointed Vice-President Khan to the position of webinar co-host.

### b. Roll Call by Secretary Jessica Urquiza

1	Elisa Avalos, President
1	Mikayeel Khan, Vice President
1	Jessica Urquiza, Secretary
1	Anna Justice, Treasurer
1	Alex Morales, Boardmember
1	Fannie Long, Boardmember
1	John Hernandez, Boardmember
1	Daniel Venencia, Boardmember
absent	Mireya Pacheco, Boardmember
absent	Mireyari Pacheco, Boardmember
1	Mireira Moran, Boardmember
1	Rebecca Long, Boardmember
1	Reuben Garcia, Boardmember

<b>11</b>	<b>Directors were present and a quorum was attained.</b> 26 members of the public/speakers/stakeholders were present
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**3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (5 minutes for each)**

(Representatives from government offices, Police Department, and community-based organizations)

- a. California Congressional District 29  
Congressman Tony Cardenas  
Field Deputy: Michelle Vergara

Ms. Cardenas updated the Council on a recent program of FEMA for funeral financial assistance to families for deaths related to COVID-19 that occurred after January 2020. Please call 844/684-6333 to register or visit the FEMA website.

May 17<sup>th</sup> is the new IRS tax filing deadline if you haven't already filed. Please reach out to our office if you require assistance for services or any other concerns with IRS, stimulus checks, immigration, Social Security, or any other federal concerns. [Michelle.vergara@mail](mailto:Michelle.vergara@mail) or 818/321-2868

The Congressman has posted on our site the annual art competition for high school students in the 29<sup>th</sup> district. The successful submissions will be displayed in the Capital Building for one year. Prior to COVID-19 this competition included a trip to Washington, but this activity has been paused.

The Congressman is also working on the annual congressional certificates for seniors. There have been over 2000 requests and we are looking for volunteers.

There will be a forum with Alex Padilla at LA Mission College this Monday, April 27<sup>th</sup> at 3:00 p.m. Please feel free to email or call me for further information on this event at [Michelle.vergara@mail](mailto:Michelle.vergara@mail) or 818/321-2868.

Ms. Cardenas solicited any comments from the floor.

President Avalos thanked Ms. Cardenas for her updates and solicited any additional questions from the floor. Seeing none, Item 3a was closed

- b. California State Senate District 18  
Senator Bob Hertzberg  
District Representative: Eveline Bravo-Ayala

No Action Taken.

- c. Los Angeles Police Department, Foothill Division  
Senior Lead Officers Adriana Munguia and Steve Nunez

Officer Nunez, Senior Lead Officer, informed the Council that in the month of April not many changes occurred and we are in the negative 10% crime reduction bracket. The Chevy Silverado is still the car of choice for thefts of catalyst converters and at this time Chevrolet is making a malfunction kit, but the kit is hard to get and that is why this car is so desirable. Old Hondas and Toyota Camry autos are also a target of theft. Richie Valens Park is at stage III on clean-up with Caltrans as the back side is finished. This clean-up effort is a priority.

Officer Nunez solicited any comments from the floor.

President Avalos thanked Officers Nunez for his report and solicited any additional questions from the floor. Seeing none, Item 3c was closed

- d. Los Angeles Police Department Foothill Division  
Community Safety Partnership Officer Avila

Officer Luis Garcia gave an update on the Friday night drive-in movie event. This project will engage the community and provide an opportunity to safely interact with the community during this pandemic period. We are planning a Mother's Day Luncheon on May 2<sup>nd</sup> at Pacoima Charter and inviting 150-175 to attend and make something special for the moms of San Fernando Gardens. Please feel free to contact me for additional information.

Officer Garcia solicited any comments for the floor.

President Avalos thanked Officer Garcia for his update and solicited any additional questions from the floor. Seeing none, Item 3d was closed

- e. Los Angeles City Council District 7  
Councilwoman Monica Rodriguez  
Field Representative: Susana Carmona

Susan Carmona, field representative, for Councilwoman Rodriguez updated the Council and stated that Pfizer vaccinations are continuing to be distributed. To date we have distributed over 8,000 in mobile sites in Pacoima. Anyone age 60 and older can get vaccinated, so please contact our office. We still have COVID-19 care kits for anyone in need.

Ms. Carmona screen shared pictures of Pacoima Beautiful for Earth Day and the clean-up focused along Van Nuys Boulevard and multiple streets in the area. Many streets that have been slurry sealed to strengthen the streets and add aesthetics and longevity. Weed abatement was also performed.

The Bright Spot Program has increased activities and they are picking up bulky items and cleaning streets. Please contact our office if you find illegal dumping or see a need for weed abatement.

We continue to work with Caltrans to clean up encampments and the 5 freeway offramps. The clean-up of the Richie Valens area is continuing and it being partnered with the Fire Department and the Mayor's Office along with efforts to vaccinate individuals in the bridge housing community.

You can assist our efforts by reaching out to Caltrans to make sure our community is being heard. 916/654-5266.

There is a citywide Valley Community Hearing tomorrow night, April 22<sup>nd</sup> from 5:30 – 7:00 p.m. Registration is required. Please call me or email me for information.

Ms. Carmona solicited any questions from the floor.

Boardmember Hernandez inquired where the encampment residents were relocated.

Ms. Carmona stated that two residents were assisted and the follow-up is pending.

President Avalos thanked Ms. Carmona for her update and solicited any additional questions from the floor. Seeing none, Item 3e was closed.

- f. Department of Neighborhood Empowerment  
Neighborhood Empowerment Advocate  
Adriana Cabrera

No Action Taken.

Mr. Rudy Melendez was recognized to speak from the floor and stated that there has been difficulty in receiving ballot for the upcoming elections.

- g. LAUSD Board of Education  
Board Member Kelly Gonez  
Field Deputy: Esmeralda Marcial

No Action Taken.

- h. California State Assembly District 39  
Assemblywoman Luz Rivas  
Field Representative: Brenda Yanez Zamora

Ms. Yanez stated that Los Angeles is moving from the red zone into a less restrictive COVID-19 zoning as of April 5<sup>th</sup>. Local community activities are



being amended. If you need additional information, please call her office. As of April 16<sup>th</sup>, vaccinations for the over 60 group is available for all. The age group of 16 and above must be Pfizer so register and pick a location that provides that service. The two authorized vaccination types are Pfizer and Moderna as Johnson and Johnson is no longer available following the recommendations of the Food and Drug Administration to pause Johnson and Johnson due to possible blood clots. Johnson and Johnson symptoms manifest anywhere from 6-13 days post injection. More details to follow on Johnson and Johnson. Ms. Yanez encouraged everyone to vaccinate, wear masks and social distance.

There is a grant opportunity for the California Youth Research Fund to promote healthier nutrition.

The office of Assemblywoman Rivas is telecommuting at this time and Ms. Yanez provided her contact information to be: [byanez@bos.lacounty.gov](mailto:byanez@bos.lacounty.gov). 8189013831

Ms. Yanez solicited any comments from the floor.

President Avalos thanked Ms. Yanez for her update and solicited any additional questions from the floor. Seeing none, Item 3h was closed.

- i. Office of Los Angeles Mayor  
Mayor Eric Garcetti  
Field Deputy: Caroline Menjivar

No Action Taken.

- j. Los Angeles County Board of Supervisors, Third District  
Supervisor Sheila Kuehl  
Field Deputy: Jessica Orellana

Arturo Garcia introduced himself as the new field representative and stated that he is looking forward to assisting the community as a resident of Pacoima. He will be focusing on EDD and Caltrans concerns. The office has virtual office hours so please contact the office to sign up. Two upcoming events will be a small business resource conference on May 7<sup>th</sup> at 1:00 p.m., and Caltrans will be conducting a mass trash pick-up on Earth Day at the 210 and 118 freeway areas from 8:00 a.m. till 10:00 a.m. If you or anyone you know, would like to volunteer please call 818/503-3411.

Mr. Garcia solicited any comments from the floor.

President Avalos thanked Mr. Garcia for his update and solicited any additional questions from the floor. Seeing none, Item 3j was closed.

- k. Region 1 Budget Advocate  
Foothill Trails NC President

No Action Taken.

**4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**

*Comments from the public on non-agenda items within the Board's jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

Pierre Arrolo, was recognized to speak, and asked for clarification on commenting on agenda items following the item being presented.

Brittney Rivas, was recognized to speak, and stated that resources are available through Our Water LA. There are tax rebates as of May 1<sup>st</sup> and reductions for low-income individuals for safe clean water programs by visiting [briva@laane.org](mailto:briva@laane.org).

Kevin Davis, was recognized to speak, and inquired about MEND services as he is reaching out to other groups in the area for information so that we can work with you for suggestions. Treasurer Justice provided information to work with MEND and Mr. Davis was directed to contact the Pacoima President [President@ftdnc.org](mailto:President@ftdnc.org)

**5. ADMINISTRATIVE/MOTIONS/UPDATES**

**a. Review and possible Board action on submitted Board Member Applications** Current Vacancies:

- i **At-Large Representative:** Stakeholders who live, work, or own property in the neighborhood and who are 18 years or older.
- ii **Community Based Organizational Representative:** Stakeholder who lives, works, or owns property in the neighborhood and is a participating member of a CBO within the PNC boundaries and who is 18 years or older.
- iii **Home/Condo Owner Representative:** Stakeholders who own residential property within the PNC boundaries and who are 18 years or older.

President Avalos stated that no applications have been received and elections are in process and our next meeting will consist of the new board.

**b. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER) for the month of March 2021. (5 minutes)**

Vice-President Khan made the motion to open this item for discussion that was seconded by Treasurer Justice.

Treasurer Justice gave an outline of current budget status. There is \$12,800 in available funds. \$9,00.00 is allotted for recurring existing expenses with a remainder of \$11,000.00 to roll over to the next board.

Boardmember Venencia provided clarification on the sign program in process as there are only 2 months remaining in this term and stated that moving it to the next fiscal year does not propose a problem for him as he can work with the provider.

Boardmember Hernandez inquired about the expenses of the previous board approved billboards and the \$10,000.00 expense as that is pending in the City Attorney's office for approval to pay that expenditure. Could this expenditure be reauthorized for the next fiscal year and withdraw this proposal?

Boardmember Garcia stated that the delay in the City Attorney's Office is a severe handicap, effecting this determination and this board is no longer able to do anything as we will be over our retention budget.

Treasurer Justice called for a vote.

1	Elisa Avalos, President
1	Mikayeel Khan, Vice President
1	Jessica Urquiza, Secretary
1	Anna Justice, Treasurer
1	Alex Morales, Boardmember
1	Fannie Long, Boardmember
1	John Hernandez, Boardmember
1	Daniel Venencia, Boardmember
absent	Mireya Pacheco, Boardmember
absent	Mireyari Pacheco, Boardmember
1	Mireira Moran, Boardmember
1	Rebecca Long, Boardmember
abstain	Reuben Garcia, Boardmember
<b>10</b>	<b>Motion passed 10-0, 2 absent, 1 abstention</b>

**c. Motion/discussion/vote for the approval of the March 2021 minutes by AppleOne minute taker (2 minutes)**

President Avalos made the motion to open this Item for discussion that was seconded by Treasurer Justice. Treasurer Justice stated that she distributed the Minutes by email and received no updates.

1	Elisa Avalos, President
1	Mikayeel Khan, Vice President
1	Jessica Urquiza, Secretary

1	Anna Justice, Treasurer
1	Alex Morales, Boardmember
1	Fannie Long, Boardmember
1	John Hernandez, Boardmember
1	Daniel Venencia, Boardmember
absent	Mireya Pacheco, Boardmember
absent	Mireyari Pacheco, Boardmember
1	Mireira Moran, Boardmember
1	Rebecca Long, Boardmember
abstain	Reuben Garcia, Boardmember
<b>10</b>	<b>Motion passed 11-0, 2 absent, 1 abstention</b>

**d. Motion/Discussion/vote to issue Community Impact Statement for Public Bank LA. – By Adrienne Griffin (10 Minutes)**

Vice-President Kahn made the motion to open this Item for discussion that was seconded by Treasurer Justice.

Ms. Griffin and Mr. Ben Gordon experience screen sharing difficulties with their prepared presentation and gave a verbal report assisted by co-host Vice-President Kahn sharing an email communication.

Ms. Griffin defined the benefits of utilizing a public bank and the functions of a public bank. Bank of (MBLA) Municipal Bank of Los Angeles underwritten by North Dakota Bank was introduced as their provider and their services were outlined to be a higher rate of return, reduction of bank fees, costs of projects, lower interest rates, and debt services. These reductions and recoveries would be directed back into the community. A public bank pays the city to put monies into Bank of North Dakota. They assist the community without issuing new bonds. Ms. Griffin and Mr. Gordon are requesting the Council draft a Community Impact Statement in support of introducing a Public Bank for Los Angeles.

President Avalos stated that Agendas Outreach Items were not posted correctly and that this information has not been provided to stakeholders for comments and questions.

Board member Morales inquired about the benefit of a CIS supporting a public bank for Pacoima and how does the CIS assist you?

Ms. Griffin stated that AB57 is in progress and the next stage is for the neighborhood councils to send a letter in favor of public government depositing funds. We are collecting the neighborhood councils from

different communities to come together. Our hope is that public bank will be in communities and will be partnering with larger bank and assist small business. This is Public Bank Los Angeles and only for Los Angeles and there will be oversight.

Boardmember Morales asked if this will benefit somebody who wants to open their own business?

Ms. Griffin stated that government begins the process starting with the City of Los Angeles. The second state is partnering and secure different ways to expand and then be accessible to partner with credit unions or community banks.

Mr. Gordon stated that the allocation is one-third small business, municipal financing, and housing and energy infrastructure.

Boardmember Garcia verified with Vice-President Kahn that this information was emailed prior to the meeting and made available to stakeholders? What is the action today? The next meeting will be a new board and there will be no committees until post-election. Boardmember Garcia expressed his concern with the absence of correct posting and the stakeholders not being able to access what is being considered for a vote.

Vice-President Kahn agrees with Boardmember Garcia and we can table to next month or after the election.

Boardmember Hernandez asked when this Item was agendaized for City Council.

Ms. Griffin informed the Council that the deadline is May 11<sup>th</sup> and would appreciate a support letter.

Boardmember Morales stated that this Item should be continued to a special meeting.

Boardmember Garcia stated that this information was not available to stakeholders and should be tabled to a special meeting or the next meeting of the new board. Could it possibly be read aloud to those participating on Zoom phone call?

Boardmember Fannie Long stated to table the Item since it was not properly posted.

Vice-President Kahn screen shared and read the email from April 13<sup>th</sup> explaining the services of public banks and request for the Community Impact Statement.

Treasurer Justice asked for the physical location of the bank.

Mr. Ben Gordon stated that there would not be a physical presence from AB57 and that might change in the future as they support banks and expand services.

Boardmember Morales inquired about the outreach methods to inform the community. What are the transparency and accountability methods that you have mentioned?

Ms. Griffin stated that the outreach is a step-by-step process to increase social media presence to gain neighborhood and support of groups. Publicbankla.com. is our site and we will be doing social media in the next two months. Once the city makes the decision to go forward is when we start hiring and business planning. We are in a beginning place to address the needs of the city of Los Angeles.

Treasurer Justice called for a vote to prepare a CIS

0	Elisa Avalos, President
1	Mikayeel Khan, Vice President
0	Jessica Urquiza, Secretary
0	Anna Justice, Treasurer
0	Alex Morales, Boardmember
1	Fannie Long, Boardmember
1	John Hernandez, Boardmember
1	Daniel Venencia, Boardmember
absent	Mireya Pacheco, Boardmember
absent	Mireyari Pacheco, Boardmember
1	Mireira Moran, Boardmember
0	Rebecca Long, Boardmember
1	Reuben Garcia, Boardmember
<b>6</b>	<b>Motion passed 6-5, 2 absent</b>

President Avalos thanked Ms. Griffin and Mr. Gordon to return for continued outreach in June and solicited any additional questions from the floor. Seeing none, Item 5d was closed.

- e. **Motion/Discussion/vote for the approval of support letter for Assembly Bill 1270 (Luz Rivas) Methane Leak Reporting. – By Arturo Garcia-Mendoza (10 Minutes)**

No Action Taken.

- f. **Motion/Discussion/vote for the approval for Pool day at Hansen Dam. Officer Avila from LAFD is requesting \$2,500.00 for food and beverages to feed approximately 500 people. - By Outreach Committee (5 Minutes)**

President Avalos expressed continued concern on the absence of Agenda posting on web corner and that this information has not been appropriately provided to stakeholders for comments and questions.

Vice-President Kahn made the motion to amend the Agenda Item to the language of LAPD to correct a typo that was seconded by Boardmember Morales.

Officer Avila stated that the LAPD is planning an outreach event pool day at Hansen Dam for the community scheduled for July 30<sup>th</sup>, post COVID-19 restrictions to host 500 invited families of the San Fernando Gardens. Officer Avalos stated that the majority of invitations will be for the San Fernando Garden community members but we can invite other families so please refer information of other families to me. There is going to be a sign-up process for this invitation only event and the pool will be closed to the public that day.

Boardmember Fannie Long stated that according to the announcements of Governor Newsom, June 15<sup>th</sup> is going to be the day that restrictions will be lifted. Officer Avila stated that the June 15<sup>th</sup> date is a guideline if reporting numbers do not change and this pool event will be posted on Instagram to the Pacoima community.

After discussion many Boardmembers expressed concern regarding:

- Item did not go through the Outreach Sub-committee as stated in the Agenda description;
- Item was not posted correctly in the three designated public places;
- Item contained a typo changing its description;
- To proceed on this Item is in violation of the Brown Act;
- To proceed on this Item is in violation of the Bylaws;
- The absence of posting does not allow input and comment from stakeholders;
- Item should be reagendaized and tabled for a special meeting or the next scheduled meeting.

Boardmember Fannie Long made the motion to table this Item for discussion and action to the next monthly meeting that was seconded by Boardmember Rebecca Long

1	Elisa Avalos, President
1	Mikayeel Khan, Vice President
1	Jessica Urquiza, Secretary
1	Anna Justice, Treasurer
1	Alex Morales, Boardmember
1	Fannie Long, Boardmember
1	John Hernandez, Boardmember
0	Daniel Venencia, Boardmember
0	Mireya Pacheco, Boardmember
0	Mireyari Pacheco, Boardmember
0	Mireira Moran, Boardmember
1	Rebecca Long, Boardmember
1	Reuben Garcia, Boardmember
<b>9</b>	<b>Motion passed 11-0, 2 absent,</b>

Vice-President Kahn made the motion to table Items g, h, i for discussion and action to the next monthly meeting that was seconded by Boardmember Fannie Long

- g. Motion/Discussion/vote for the approval Pacoima based Gr818er Non-Profit requesting collaboration of \$4,950.00 for Broadus Elementary school, to paint a mural on the outside auditorium wall. - By Outreach Committee. (5 Minutes)**

No Action Taken.

- h. Motion/discussion/vote to approve \$1,000 for purchase of pens needed for Outreach – By Outreach Committee (5 Minutes)**

No Action Taken

- i. Motion/Discussion/vote for the approval Discussion/Possible action for Pacoima based Plaza Comunitaria Sinaloa requesting \$4950.00 for Adult literacy learning materials – By Outreach Committee (5 Minutes)**

No Action Taken.

**5. OFFICER, COMMITTEE, BOARD MEMBER REPORTS/ANNOUNCEMENTS (10 minutes)**



**President's Report** - President Avalos thanked Boardmembers and stakeholders and all who made a difference in the community with your commitment for the last year.

**Vice-President's Report** – Vice-President Kahn thanked everyone and stated that the way we conducted the meeting today is the correct way with the Outreach and Land Use Community. This is great and thank you guys and see all of you on the next board.

**Treasurer's Report** – Treasurer Justice thanked everybody for coming and your patience and hope to return next month.

**Secretary's Report** – Secretary Urquiza thanked everyone for your patience and the note taker and please take care - We will get it right

**Public Health and Safety Committee** – President Avalos stated that the Easter bag handouts with Officer Avila was a success, as I was unable to attend, and thank you everybody for reaching out.

**Arts & Culture Committee** – No Action Taken.

**Housing, Economic Development and Land Use Committee** – No Action Taken.

**Youth and Education Development Committee** - No Action Taken.

#### Board Member Comments/Announcements

Boardmember Morales stated that his tenure on the Board has been a good experience and that his departure is due to the fact he is expanding his family and expecting a new baby. Boardmember Morales stated that his Board experience has been great and President Avalos grew during her position and thanked everybody and he will be back in the future.

Boardmember Hernandez thanked the treasurer for her work and the executive board and let's continue tonight's activities with a special meeting.

Boardmember Fannie Long stated that this Board has been productive and thanked everyone.

Boardmember Garcia thanked everyone for their commitment and hard work.

#### 6. **ADJOURNMENT** President Avalos adjourned the meeting at 8:38 p.m.

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

# Languages4You Translation Agency

Ph: (818) 550-9299

email: [Languages4you@aol.com](mailto:Languages4you@aol.com)

website: [www.languagesforyou.com](http://www.languagesforyou.com)

## INVOICE

INVOICE			
Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: jose.miguel@nyu.edu; jmiguel@kdgcc.com		07/05/2019	10972
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, May 15, 2019			
<b>Time:</b> 06:15 pm – 08:45 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> Pacoima City Hall			
<b>Location Address:</b> 13520 Van Nuys Blvd, Pacoima, CA 91331			
<i>Please make payments payable to:</i>			
<b>Languages4you Translation Agency</b>			
<b>PO Box 881404</b>			
<b>Los Angeles, CA 90009</b>			
<b>EIN: 26-4031944</b>			
<b>BTRC: 0000943397-0001-4</b>			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>

# Languages4You Translation Agency

Ph: (818) 550-9299

email: [Languages4you@aol.com](mailto:Languages4you@aol.com)

website: [www.languagesforyou.com](http://www.languagesforyou.com)

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INVOICE			
Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: jose.miguel@nyu.edu; jmiguel@kdgcc.com		09/30/2019	11048
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, June 19, 2019			
<b>Time:</b> 06:15 pm – 08:00 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> El Nido Family Centers			
<b>Location Address:</b> 11243 Glenoaks Blvd., Pacoima CA 91331			
<b>Please make payments payable to:</b>			
Languages4you Translation Agency PO Box 881404 Los Angeles, CA 90009 EIN: 26-4031944 BTRC: 0000943397-0001-4			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>

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website: [www.languagesforyou.com](http://www.languagesforyou.com)

## INVOICE

INVOICE			
Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: jose.miguel@nyu.edu; jmiguel@kdgcc.com		09/30/2019	11049
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, July 17, 2019			
<b>Time:</b> 06:15 pm – 08:05 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> El Nido Family Centers- Pacoima Community Center			
<b>Location Address:</b> 11243 Glenoaks Blvd., Pacoima CA 91331			
<i>Please make payments payable to:</i>			
<b>Languages4you Translation Agency</b>			
<b>PO Box 881404</b>			
<b>Los Angeles, CA 90009</b>			
<b>EIN: 26-4031944</b>			
<b>BTRC: 0000943397-0001-4</b>			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>

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website: [www.languagesforyou.com](http://www.languagesforyou.com)

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Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: jose.miguel@nyu.edu; jmiguel@kdgcc.com		09/30/2019	11050
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, August 21, 2019			
<b>Time:</b> 06:15 pm – 08:00 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> El Nido Family Centers- Pacoima Community Center			
<b>Location Address:</b> 11243 Glenoaks Blvd., Pacoima CA 91331			
<i>Please make payments payable to:</i>			
<b>Languages4you Translation Agency</b>			
<b>PO Box 881404</b>			
<b>Los Angeles, CA 90009</b>			
<b>EIN: 26-4031944</b>			
<b>BTRC: 0000943397-0001-4</b>			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>

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website: [www.languagesforyou.com](http://www.languagesforyou.com)

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INVOICE			
Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: jose.miguel@nyu.edu; jmiguel@kdgcc.com		09/30/2019	11051
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, September 18, 2019			
<b>Time:</b> 06:15 pm – 08:00 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> El Nido Family Centers- Pacoima Community Center			
<b>Location Address:</b> 11243 Glenoaks Blvd., Pacoima CA 91331			
<b>Please make payments payable to:</b>			
Languages4you Translation Agency PO Box 881404 Los Angeles, CA 90009 EIN: 26-4031944 BTRC: 0000943397-0001-4			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>

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Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: <a href="mailto:jose.miguel@nyu.edu">jose.miguel@nyu.edu</a> ; <a href="mailto:jmiguel@kdgcc.com">jmiguel@kdgcc.com</a>		01/28/2020	11298
		<b>P.O. Number</b>	<b>Terms</b>
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, October 16, 2019			
<b>Time:</b> 06:15 pm – 08:10 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> El Nido Family Centers- Pacoima Community Center			
<b>Location Address:</b> 11243 Glenoaks Blvd., Pacoima CA 91331			
<b>Requestor:</b> Ms. Elisa Avalos, email: <a href="mailto:joyfulness1979@gmail.com">joyfulness1979@gmail.com</a>			
<i>Please make payments payable to:</i>			
<b>Languages4you Translation Agency</b> <b>PO Box 881404</b> <b>Los Angeles, CA 90009</b> <b>EIN: 26-4031944</b> <b>BTRC: 0000943397-0001-4</b>			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>

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website: [www.languagesforyou.com](http://www.languagesforyou.com)

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Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: <a href="mailto:jose.miguel@nyu.edu">jose.miguel@nyu.edu</a> ; <a href="mailto:jmiguel@kdgcc.com">jmiguel@kdgcc.com</a>		03/26/2020	11405
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$200
<b>Meeting's Date:</b> Wednesday, November 20, 2019			
<b>Time:</b> 06:15 pm – 07:35 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> Parking lot of the Boys and Girls Club			
<b>Location Address:</b> on Glenoaks and Van Nuys			
<b>Requestor:</b> Ms. Elisa Avalos <a href="mailto:joyfulness1979@gmail.com">joyfulness1979@gmail.com</a>			
<i>Please make payments payable to:</i>			
<b>Languages4you Translation Agency</b>			
<b>PO Box 881404</b>			
<b>Los Angeles, CA 90009</b>			
<b>EIN: 26-4031944</b>			
<b>BTRC: 0000943397-0001-4</b>			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$440</b>



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website: [www.languagesforyou.com](http://www.languagesforyou.com)

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Bill to:		Date of Invoice	Invoice No.
Mr. Jose Miguel Control Systems Engineer Pacoima Neighborhood Council - President Phone: (818) 447-5881 Email: <a href="mailto:jose.miguel@nyu.edu">jose.miguel@nyu.edu</a> ; <a href="mailto:jmiguel@kdgcc.com">jmiguel@kdgcc.com</a>		04/19/2020	11492
		P.O. Number	Terms
			Net 30 Days
Description		Cost	
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>		\$240	
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter		\$200	
<b>Meeting's Date:</b> Wednesday, January 15, 2020			
<b>Time:</b> 06:15 pm – 08:05 pm			
<b>NC:</b> Pacoima NC regular monthly meeting			
<b>Location Name:</b> Parking lot of the Boys and Girls Club			
<b>Location Address:</b> on Glenoaks and Van Nuys			
<b>Requestor:</b> Ms. Elisa Avalos <a href="mailto:joyfulness1979@gmail.com">joyfulness1979@gmail.com</a>			
<b>Please make payments payable to:</b>			
Languages4you Translation Agency			
PO Box 881404			
Los Angeles, CA 90009			
EIN: 26-4031944			
BTRC: 0000943397-0001-4			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>		<b>\$440</b>	

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email: [Languages4you@aol.com](mailto:Languages4you@aol.com)

website: [www.languagesforyou.com](http://www.languagesforyou.com)

## INVOICE

INVOICE			
Bill to:		Date of Invoice	Invoice No.
Ms. Elisa Avalos Pacoima Neighborhood Council - President Email: <a href="mailto:joyfulness1979@gmail.com">joyfulness1979@gmail.com</a>		01/29/2021	11682
		P.O. Number	Terms
			Net 30 Days
Description			Cost
<b>Professional Services:</b>			
<b>Services Requested:</b> 1 Interpreter and translation equipment			
<b>Language:</b> <u>Spanish</u>			\$240
<b>Translation equipment:</b> Yes, one case of 25 units & 1 mic/transmitter			\$225
<b>Meeting's Date:</b> Wednesday, February 19, 2020 (in-person)			
<b>Time:</b> 06:15 pm – 07:55 pm			
<b>NC:</b> Pacoima NC general board meeting (GBM)			
<b>Location Name:</b> El Nido Family Centers- Pacoima Community Center			
<b>Location Address:</b> 11243 Glenoaks Blvd., Pacoima CA 91331			
<b>Requestor:</b> Ms. Elisa Avalos, email: <a href="mailto:joyfulness1979@gmail.com">joyfulness1979@gmail.com</a>			
<i>Please make payments payable to:</i>			
<b>Languages4you Translation Agency</b>			
<b>PO Box 881404</b>			
<b>Los Angeles, CA 90009</b>			
<b>EIN: 26-4031944</b>			
<b>BTRC: 0000943397-0001-4</b>			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
<b>Total</b>			<b>\$465</b>



**Service Quote for Fiscal Year 2020/2021 Pacoima**

<b>Job Title</b>	<b>Month</b>	<b>Hours*</b>	<b>Bill Rate</b>	<b>Total Monthly</b>
Minute Taker	Jun-20	5	\$ 25.60	\$ 128.00
	Jul-20	5	\$ 25.60	\$ 128.00
	Aug-20	5	\$ 25.60	\$ 128.00
	Sep-20	5	\$ 25.60	\$ 128.00
	Oct-20	5	\$ 25.60	\$ 128.00
	Nov-20	5	\$ 25.60	\$ 128.00
	Dec-20	5	\$ 25.60	\$ 128.00
	Jan-21	5	\$ 25.60	\$ 128.00
	Feb-21	5	\$ 25.60	\$ 128.00
	Mar-21	5	\$ 25.60	\$ 128.00
	Apr-21	5	\$ 25.60	\$ 128.00
	May-21	5	\$ 25.60	\$ 128.00
	Jun-21	5	\$ 25.60	\$ 128.00
<b>Total</b>		<b>65</b>	<b>\$ 332.80</b>	<b>\$ 1,664.00</b>

*\*Average hours worked based on medium of prior assignments.  
Hours may vary depending on length of meetings.*



**Web Timecard Details**


Report Run by: ajmartinez - 7/28/2020 2:46:10 PM  
 Data Source: BRANCH, selected databases: 002  
 Client Name: City of LA, Pacoima Neighborhood Council  
 Name: Parton, John  
 SSN: \*\*\*\*\*424  
 Week Ending: 7/18/2020  
 Ssnid No: XJ25576220  
 Approved By: on  
 Total: 3 hr 9 min 0 hr 0 min 0 hr 0 min  
 Notes: - On 7/20/2020 2:14 PM, AJMARTIN@appleone.com approved this timescard.  
 7/17/2020 9:55 PM by John Parton  
 Edited Time Entry

Date	Time In	Time Out	Lunch	Regular	Overtime	Double Time
7/18/2020	7:00 PM	5:09 PM	0 hr 0 min	3 hr 9 min	0 hr 0 min	0 hr 0 min

**Barbara Ayres - Operations/Payroll (Corp) - 9922**

From: Joanna Lee - 1031  
 Sent: Monday, July 20, 2020 11:48 AM  
 To: Alma Martinez - 1002  
 Cc: Wendy Diaz - 1002  
 Subject: RE: DONE's v/c's w/e 7/18/20 and prior

Yes, please approve.

 **Joanna Lee**  
 Area Manager (Carlitos & DTLA)  
 AppleOne Centers, CA

**Hiring Made**  
 Humon  
 12730 Center Court Dr Suite 120 | Carlitos, CA 91703  
 w: 562.354.1894  
 E: lalae@appleone.com  
 Connect with me on LinkedIn

I respect the value of your time. If you'd prefer not to receive email messages like this from me, please let me know we contact The ACT! Group, 227 West Broadway, P.O. Box 2968, Granada, CA 91309-2968

From: Alma Martinez - 1002  
 Sent: Monday, July 20, 2020 11:47 AM  
 To: Joanna Lee - 1031 <jllee@appleone.com>  
 Cc: Wendy Diaz - 1002 <wdiaz@appleone.com>; Alma Martinez - 1002 <ajmartinez@appleone.com>  
 Subject: DONE's v/c's w/e 7/18/20 and prior

Good morning Joanna,  
 May I please have your approval to approve the DONE's tc's for w/e 7/18/20 and prior.

Thanks.  
 Effective 5/04/20 my schedule is as follow: Monday, Tuesday & Friday 8a-5p.  
 I am currently working remotely with full access to email.

 **Alma J. Martinez -**  
 Operations Associate  
 Glendale & Los Angeles  
 325 W. Broadway  
 Glendale, CA 91204  
**AppleOne**  
 Hiring Made!  
 Office: 818 240-5230 x  
 3306522  
 dl: 818 937-5274 f: 818 502-  
 2708  
 ajmartinez@appleone.com





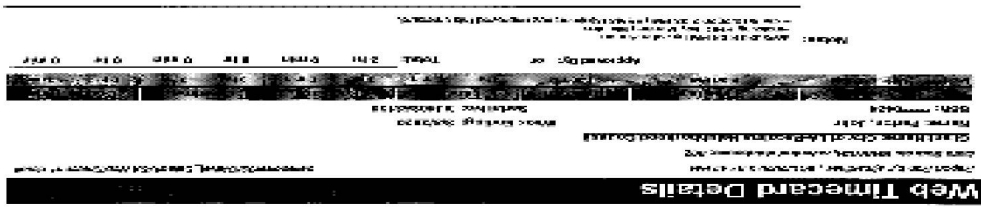
10/02/2020 11:17:35 AM Invoice 01-5653132

Submitted By: John Parton | jwparton@gmail.com on 8/10/2020  
Preapproved By: Alma Martinez (AE) on 8/10/2020  
Approved By: <not available> on <not available>  
Processed By: ajmartinez on 8/10/2020

Subtotals 03:00 03:00 00:00 00:00

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	8/3/2020	8:00 PM	11:00 PM	0:00	3:00	3:00	0:00	0:00

Web TimeCard  
 Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Parton, John  
 Serial Number: XJ40253120  
 Week Ending: 8/8/2020  
 Imaged on 8/10/2020



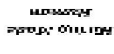


AppleOne  
 222 W. Broadway, 1  
 Chicago, IL 60601  
 Office: (773) 240-2200  
 Fax: (773) 240-2201  
 Email: [appleone@appleone.com](mailto:appleone@appleone.com)

Thank you for your approval. I am currently working remotely with full access to email. I will be immediately available to work on Monday - Friday 9am-5pm.

My approval is for the period of 10/02/2020 to 10/02/2020 for my wife's return to work.

Very truly yours,  
 John Parton  
 1002 W. Broadway, Chicago, IL 60601  
 Email: [johnparton@appleone.com](mailto:johnparton@appleone.com)  
 Subject: Approval for my wife's return to work

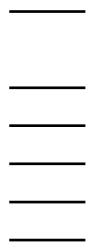


AppleOne  
 222 W. Broadway, 1  
 Chicago, IL 60601  
 Office: (773) 240-2200  
 Fax: (773) 240-2201  
 Email: [appleone@appleone.com](mailto:appleone@appleone.com)

Very approved  
 Subject: Approval for my wife's return to work

Sent: Monday, August 10, 2020 11:07 AM  
 To: John Parton  
 From: John Parton

Candell Deird - Operations/Payroll (Corp)



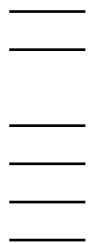




Submitted By: John Parton | jwparton@gmail.com on 9/28/2020  
 Preapproved By: Alma Martinez (AE) on 9/28/2020  
 Approved By: <not available> on <not available>  
 Processed By: ajmartinez on 9/28/2020

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Thu	9/24/2020	10:00 PM	12:00 AM	0:00	2:00	2:00	0:00	0:00
Fri	9/25/2020	11:00 PM	2:00 AM	0:00	3:00	3:00	0:00	0:00
Sat	9/26/2020	10:00 AM	11:00 AM	0:00	1:00	1:00	0:00	0:00
<b>Subtotals</b>					06:00	06:00	00:00	00:00

Web TimeCard  
 Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Parton, John  
 Serial Number: XJ76269720  
 Week Ending: 9/26/2020  
 Imaged on 9/28/2020





AppleOne

P.O. Box 29048  
Glendale CA 91209-9048  
(818) 240-8688  
TIN: 95-2580864

Bill To  
City of LA-Pacoima Neighborhood Council  
Anna Justice  
14410 Sylvan St. 4th Floor  
Van Nuys CA 91401

Purchase Order Not Specified  
Department Not Specified

# Invoice

Customer - Site	Invoice Date	Invoice Number	Office	Page	Amount
00950101 - 0211	11/25/2020	01-5743131	1002 Downtown L.A.	1	\$262.40

Employee Name	Line	Job Description	Weekend	Charge	Unit	Rate	Sales Tax	State	Total
Garcia, Olivia	1	MINUTE TAKER	11/21/2020	STD	4.00	25.60	0.00		\$102.40
<u>SB Code:</u> <u>SB Value:</u>									
CNTRT C-132956									
Weingarten, Elspeth	2	MINUTE TAKER	10/31/2020	STD	6.25	25.60	0.00		\$160.00
<u>SB Code:</u> <u>SB Value:</u>									
CNTRT C-132956									

IF YOU HAVE QUESTIONS ON THIS INVOICE PLEASE CALL NUMBER 213-892-0234 OTHERWISE REMIT PAYMENT UPON RECEIPT.

NOTE: PAYMENT DUE UPON PRESENTATION OF THIS INVOICE. Unpaid balance 30 days from invoice date shall be subject to a service charge of 1.5% per month. (18% per annum)

Please detach at the dotted line and return bottom portion with your payment. Thank you.



Remit To:  
AppleOne Employment Services  
Accounts Receivable  
P.O. Box 29048  
Glendale CA 91209-9048

## Remittance Copy

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866) 898-7152 for details

Customer #	Invoice Date	Invoice Number	Office	Amount	Amount Paid
00950101 - 0211	11/25/2020	01-5743131	1002 Downtown L.A.	\$262.40	

Bill To: City of LA-Pacoima Neighborhood Council  
Anna Justice  
14410 Sylvan St. 4th Floor  
Van Nuys CA 91401

Submitted By: Olivia Garcia[olivia70@gmail.com on 11/20/2020  
 Preapproved By: Alma Martinez (AE) on 11/23/2020  
 Approved By: <not available> on <not available>  
 Processed By: ajmartinez on 11/23/2020

Subtotals				04:00	04:00	00:00	00:00
-----------	--	--	--	-------	-------	-------	-------

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Wed	11/18/2020	6:30 PM	10:30 PM	0:00	4:00	4:00	0:00	0:00

Web TimeCard  
 Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Garcia, Olivia  
 Serial Number: XK20915120  
 Imaged on 11/23/2020  
 Week Ending: 11/21/2020



I am currently working remotely and can be reached at my phone number 714-227-2244 or at my workstation

Thank you!  
Please forward, I need you to please log into our website through portal and approve the  
request. These need to be approved by Monday morning. If you have any questions please let me know.

Transaction	10/21/2020	10/21/2020
Approved		
Amount		

need your approval to process the time cards below

Info: Olivia

On: 10/21/2020 at 10:58 AM, Olivia Garcia - 1002-6042634@phd.com wrote:

Sent from my iPhone

Info: Olivia Garcia and the minute taken. Once finished with this

Subject: Re: Approved Timecards

The Week: 10/26 - 10/28

Sent: Thursday, November 19, 2020 10:58 AM

From: Olivia Garcia <olivia.garcia@phd.com>

To: Olivia Garcia <olivia.garcia@phd.com>

Approved Timecard Manager

Thanks you

Can you please assist her with time card approval when

See below:

Follow Up Flag:

Flag Status: Follow up

Subject: Timecard Approval - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Subject: Approved Timecards - 10/21/2020

From: Olivia Garcia - 1002-6042634@phd.com

To: Olivia Garcia - 1002-6042634@phd.com

Wishing you Good Health & Well-Being!  
Respectfully,  
Olivia Garcia  
HR Manager

Feel free to contact me should you need assistance. My phone and I am here for you and I look forward to  
meeting you.

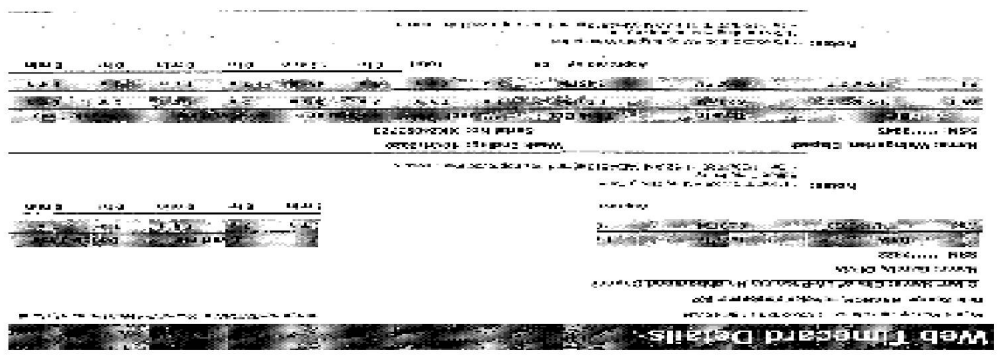
02/22/2021 10:58:10 AM

Invoice 01-5743131

Submitted By: Elspeth Weingarten|weingartene@ahoo.com on 11/23/2020  
 Preapproved By: Alma Martinez (AE) on 11/23/2020  
 Approved By: <not available> on <not available>  
 Processed By: ajmartinez on 11/23/2020

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Wed	10/28/2020	6:30 PM	9:00 PM	0:00	2:30	2:30	0:00	0:00
Fri	10/30/2020	12:00 PM	3:45 PM	0:00	3:45	3:45	0:00	0:00
<b>Subtotals</b>								
					06:15	06:15	00:00	00:00

Web TimeCard  
 Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Weingarten, Elspeth  
 Serial Number: XK24093720  
 Imaged on 11/23/2020  
 Week Ending: 10/31/2020









05/13/2021 2:05:31 PM

Invoice 01-5810398

Submitted By: Margaret Chapman|peggbe1@att.net on 2/8/2021  
 Preapproved By: Alma Martinez (AE) on 2/9/2021  
 Approved By: <not available> on <not available>  
 Processed By: ajmartinez on 2/9/2021

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Wed	2/3/2021	5:55 PM	9:13 PM	0:00	3:18	3:18	0:00	0:00
Fri	2/5/2021	6:00 PM	9:00 PM	0:00	3:00	3:00	0:00	0:00
<b>Subtotals</b>								
					06:18	06:18	00:00	00:00

Web TimeCard  
 Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Chapman, Margaret  
 Serial Number: XK85281021  
 Imaged on 2/10/2021  
 Week Ending: 2/6/2021

**Web Timecard Details**

The system records clock-in and clock-out times for each employee. The system also records any time taken for breaks or other purposes. The system will generate a timecard for each employee at the end of each pay period.

Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Chapman, Margaret  
 Serial Number: XK85281021  
 Imaged on 2/10/2021

Approved On: [Redacted]  
 Approved By: [Redacted]

Timecard Date: 2/6/2021  
 Timecard Time: 06:18  
 Total Time: 06:18  
 Regular Time: 06:18  
 Overtime Time: 00:00  
 Double Time: 00:00

05/13/2021 2:05:31 PM

Invoice 01-5810398

David P. Hales  
Board President  
Porch Ranch Mt.  
115.5115.2328  
David@porchranch.com

Best wishes,

David P. Hales  
Board President  
Porch Ranch Mt.  
115.5115.2328  
David@porchranch.com

Begin forwarded message:

From: Alma Martinez - 1002 <almamartinez@porchranch.com>  
Date: February 9, 2021 at 12:42:41 PM  
To: David Hales  
Subject: Feb 9, 2021 at 12:42 PM

Hi,

Please see email below and assist.

I am currently working remotely with full access to email.

Alma J. Martinez -  
Operations Associate  
Porch Ranch Mt.  
115.5115.2328  
Alma@porchranch.com

From: Alma Martinez - 1002  
Sent: Monday, February 8, 2021 3:35 PM  
To: David Hales  
Subject: Feb 9, 2021 at 12:42 PM

Hi,

I am currently working remotely with full access to email.

Alma J. Martinez -  
Operations Associate  
Porch Ranch Mt.  
115.5115.2328  
Alma@porchranch.com

From: Alma Martinez - 1002 <almamartinez@porchranch.com>  
Sent: Monday, February 8, 2021 3:35 PM  
To: David Hales  
Subject: Feb 9, 2021 at 12:42 PM

Hi,

I am currently working remotely with full access to email.

Alma J. Martinez -  
Operations Associate  
Porch Ranch Mt.  
115.5115.2328  
Alma@porchranch.com

From: Alma Martinez - 1002 <almamartinez@porchranch.com>  
Sent: Monday, February 8, 2021 3:35 PM  
To: David Hales  
Subject: Feb 9, 2021 at 12:42 PM

Hi,

I am currently working remotely with full access to email.

05/13/2021 2:05:31 PM

Invoice 01-5810398

Cardent Deltid - Operations/Payroll (Corp)

From: Wendy Diaz - 1002  
Sent: Tuesday, February 9, 2021 12:04 PM  
To: Margaret - 1002  
Subject: [redacted]

Wendy Diaz - 1002

Agenda: Chapman, Margaret  
225 S. Figueroa St, Suite 1000 | LA, CA 90007  
Tel: 213-287-2078 x110012

From: Anna Justice <anna.j@cardent.com>  
Sent: Tuesday, February 9, 2021 11:42 AM  
To: Wendy Diaz - 1002  
Subject: measure taker

**CONFIDENTIAL** - This email contains confidential information. If you are not the intended recipient, please do not disseminate, distribute, or act on the information. If you have received this email in error, please notify the sender immediately. Thank you.

Elaine Woods

I agree to the measure of the union when Margaret Chapman

Thank you

Anna Justice  
Presiding Neighborhood Council

CC: Anna Justice - 2582 <anna.j@cardent.com>  
Subject: TC 2 with 2/09/21 - Margaret Chapman

Hi,

Please log in to the webbased link and approve any pending timecards. We have received our payroll head line.

Timecard link please log into: <http://hrp302/hrsapp/hrsapp.html>

Thanks,

Entered timecard/entry log entries by as follows: Monday - Friday 8a-5p. I am currently working remotely with full access to email.

Maria Martinez  
Operations Associate  
Operations Dept  
218 West 42nd Street 10018  
New York, NY 10018  
mmartinez@hrp302.com



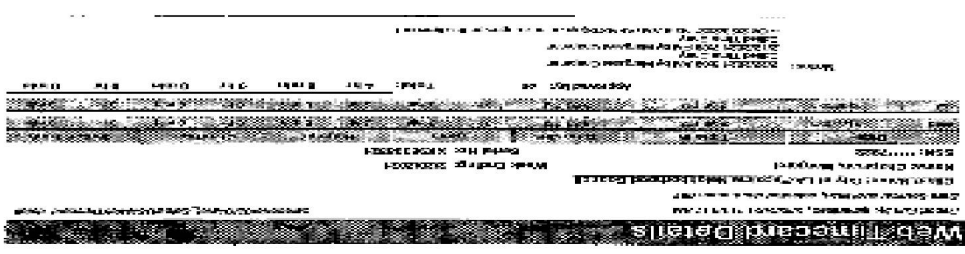
05/13/2021 2:07:21 PM

Invoice 01-5824106

Submitted By: Margaret Chapman|peggbe1@att.net on 2/22/2021  
 Preapproved By: Alma Martinez (AE) on 2/23/2021  
 Approved By: <not available> on <not available>  
 Processed By: ajmartinez on 2/23/2021

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Wed	2/17/2021	6:25 PM	8:33 PM	0:00	2:08	2:08	0:00	0:00
Sat	2/20/2021	6:00 PM	8:00 PM	0:00	2:00	2:00	0:00	0:00
Subtotals					04:08	04:08	00:00	00:00

Web TimeCard  
 Client Name: City of LA-Pacoima Neighborhood Council (009501010211)  
 Employee Name: Chapman, Margaret  
 Serial Number: XK98398321  
 Week Ending: 2/20/2021  
 Imaged on 2/23/2021





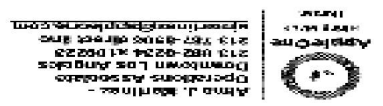
05/13/2021 2:07:21 PM

Invoice 01-5824106

From: Mike Martinez - 1002  
 Sent: Monday, February 22, 2021 3:19 PM  
 To: Barbara Myers - Operations/Physical Control - 0023; [barbaram@spib.com](mailto:barbaram@spib.com); Maria Pelayo - Operations - 0023  
 Subject: Re: Patch 882132 with 2/20/21 file

This email is being tracked by the time cards.

From: Jennifer David - Operations/Physical Control  
 Sent: Tuesday, February 23, 2021 1:12 PM  
 To: Maria Martinez - 1002; [ajmartinez@spib.com](mailto:ajmartinez@spib.com)  
 Subject: Re: Patch 882132 with 2/20/21 file



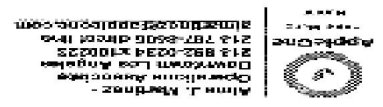
I am currently working remotely with full access to email.

See attached timecards.

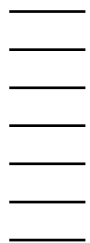
From: Mike Martinez - 1002  
 Sent: Tuesday, February 23, 2021 11:50 AM  
 To: Jennifer David - Operations/Physical Control - 0023; Maria Pelayo - Operations - 0023  
 Subject: Time cards as of Feb 22 and 23, please include email, with timecard

Maria Pelayo - Operations

I am currently working remotely with full access to email.



Please proceed







Web Timecard Details

Report Run by: qjames, 3/23/2021 12:46:07 PM  
Data Source: BBAVCH, selected database: 003

employee:70204ML, Date:03/23/2021, Timecard: 2464

Batch No: 32183  
Client Name: City of La-Pacolina Neighborhood Council  
Name: Chapman, Margaret  
SSN: \*\*\*\*7922  
Serial No: XL21533921

Week Ending: 3/20/2021

Time	Time In	Time Out	Lunch	Regular	Overtime	Detail Time
3/17/2021	6:52 PM	6:08 PM	0 hr 0 min	2 hr 33 min	0 hr 0 min	0 min
3/20/2021	5:58 PM	4:00 PM	0 hr 0 min	2 hr 28 min	0 hr 0 min	0 min

Notes: 3/20/2021 8:22 PM by Margaret Chapman  
3/17/2021 8:27 PM by Margaret Chapman  
E-Card Time Entry  
- On 3/23/2021 12:45 PM /AE0413/james approved this timecard.

Approved By: on

Total: 5 hr 3 min 0 hr 0 min 0 min

Candleri Delcid - Operations/Payroll (Corp)

From: Wendy Diaz - 1002  
Sent: Tuesday, March 23, 2021 12:41 PM  
To: Alma Martinez - 1002  
Subject: FW: Approval- Timecard Margaret

From: elisa avalos [mailto:jovalness1979@gmail.com]  
Sent: Tuesday, March 23, 2021 12:40 PM  
To: Wendy Diaz - 1002 <wdiaz@applecone.com>  
Cc: Anna Justice <annajustice.pnc@gmail.com>; Jessica Urquiza <jessica.urquiza97@gmail.com>  
Subject: Re: Approval- Timecard Margaret

**EXTERNAL EMAIL:** This email comes from an external source. Use caution with links and attachments.  
**Learn More...**

Approved, thank you!

On Tue, Mar 23, 2021, 12:38 PM Wendy Diaz - 1002 <wdiaz@applecone.com> wrote:

Hello,

Please approve so we can process. Payroll closes in 20minutes.

From: Wendy Diaz - 1002  
Sent: Tuesday, March 23, 2021 11:55 AM  
To: elisa avalos <jovalness1979@gmail.com>; Anna Justice <annajustice.pnc@gmail.com>  
Cc: Jessica Urquiza <jessica.urquiza97@gmail.com>  
Subject: Approval- Timecard Margaret  
Importance: High

Hello,

Do we have your approval to process Margaret's time card? We are at our deadline to process payroll. Thank you!

3/20/2021 City of La-Pacolina Neighborhood Council Alma Justice

From : elisa avalos [mailto:elavals1979@gmail.com]  
 Sent: Monday, March 22, 2021 4:52 PM  
 To: Anna Justice <annajustice.pac@gmail.com>; Wendy Diaz - 1002 <wdiaz@appleone.com>  
 Cc: Wilkeyel Khan <wilkeyelkhan@gmail.com>; Jessi Urquiza <jessica.urquiza97@gmail.com>; Adriana Cabrera <adriana.cabrera@agcy.org>  
 Subject: Apple one Minute taker

**EXTERNAL EMAIL: This email comes from an external source. Use caution with links and attachments. Learn more.**

Good afternoon everyone I hope this email finds everyone well

It's been brought up to my attention that we have a past due amount with our minute taker with Apple one included windy and our treasure Anna also attach the email I sent on March 2nd paying the bill. If there any questions please feel free to call me regarding this thank you.

Eliisa Avalos

President Pacoima Neighbourhood Council

(818) 442-2203

----- Forwarded message -----  
 From: elisa avalos <gov/valoss1979@gmail.com>  
 Date: Wed, Feb 24, 2021, 5:22 PM  
 Subject: Invoice  
 To: Wendy Diaz - 1002 <wdiaz@appleone.com>

Good afternoon wendy

Here is the payment for the minute taker I am so sorry took so long.

July \$80.64  
 Aug \$76.80  
 September \$153.60  
 September \$153.60  
 And in the month of November we did not have a meeting Thank you for your patience.  
 May I do request from any taker for March 17th 2021 6:30 p.m. for the pacoima neighbourhood general board meeting Thank you

Eliisa Avalos  
 President Pacoima Neighbourhood Council

