

CITY OF LOS ANGELES

CALIFORNIA

**Pacoima Neighborhood Council  
Governing Board Members:**

Vanessa Serrano, President  
Imelda Foley, Vice President  
Juan Salas, Treasurer  
Michael Gonzalez, Secretary  
Alex Morales, Renter Rep.  
David Milian, CBO Rep.  
David Rodriguez, Youth Rep.  
Ernesto Ayala, At-Large Rep.  
Fannie Long, Senior Rep.  
Jaime Lazo, Home/Condo Owner Rep.  
Jessica Urquiza, Youth Rep.  
John Hernandez, Retail Business Rep.  
Pr. Karl Cruz, Faith Based Rep.  
Martha Martinez, Renter Rep.  
Raquel Cedillo, Renter Rep.  
Rebecca Long, At-Large Rep.  
**Vacant, Industrial Rep**  
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**Vacant, Home/Condo Owner Rep.**  
**Vacant, Home/Condo Owner Rep.**  
**Vacant, Senior Rep.**  
**Vacant, Youth Rep.**



**PACOIMA NEIGHBORHOOD  
COUNCIL**

11243 Glenoaks Blvd., #4  
Pacoima, CA 91331  
[www.PacoimaNC.com](http://www.PacoimaNC.com)

***PACOIMA NEIGHBORHOOD COUNCIL***

**General Board Meeting Agenda**

**Wednesday, April 15, 2015 – 6:30PM**

**Community Room #5**

**11243 Glenoaks Blvd., Pacoima, CA 91331**

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**I. WELCOMING REMARKS:**

(5 minutes)

- a. Call to order & Flag salute
- b. Board roll call by Secretary
- c. Self-Introductions of guests (Please sign-in! It is voluntary, and will help us stay in touch with you.)

**II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(3 minutes for each)

(Representatives from government offices, Police Department, and community-based organizations)

- a. California Congressional District 29  
**Congressman Tony Cardenas'** Field Deputy: **Jenny Rayas** (818) 538-994,  
[jenny.rayas@mail.house.gov](mailto:jenny.rayas@mail.house.gov)  
**Mayor Eric Garcetti's** Field Deputy: **Amanda Mejia** (213) 978-0600, [amanda.mejia@lacity.org](mailto:amanda.mejia@lacity.org)  
**Councilman Felipe Fuentes:** Field Representative, **Cristina Coria** (818) 485-0600,  
[cristina.coria@lacity.org](mailto:cristina.coria@lacity.org)  
**39<sup>th</sup> Assembly District Office Assemblywoman Patty Lopez:** Field Representative **Bill Ulmer**  
(818) 504-3911, [william.ulmer@asm.ca.gov](mailto:william.ulmer@asm.ca.gov)
- c. LAPD Senior Lead Officers  
Senior Lead Officer **Steve Nunez**, cell (818) 634-0652, office (818) 756-8866 ([35382@lapd.lacity.org](mailto:35382@lapd.lacity.org))  
**Adriana Munguia**, cell (818) 634-0685, office (818) 756-8866 ([30116@lapd.lacity.org](mailto:30116@lapd.lacity.org))

**d. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

(10 minutes)

Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker)

**e. PRESENTATIONS:**

(There are no scheduled presentations during the April 2015 PNC Meeting)

**f. ADMINISTRATIVE ITEMS:**

(5 minutes)

1. Establishing a monthly calendar for PNC Board and Stakeholders.

**g. MOTIONS & RESOLUTIONS:**

(45 minutes)

1. Consideration and possible action on the recommendation from the Ad Hoc – Bylaws Committee to schedule a Special Meeting of the PNC Board to review and approve amendments to PNC Bylaws to be submitted before the May 1<sup>st</sup>, 2015 EmpowerLA deadline. Special Meeting Date: April 22, 2015 at 6:00 p.m. at Pacoima City Hall. The presence of all PNC Board Members is requested.

Motion: To schedule a PNC Special Board meeting on April 22, 2015 at 6:00 p.m. to review and approve amendments to the PNC Bylaws.

2. Consideration and possible action by PNC to approve vendor AppleOne to provide support to PNC Treasurer in completing required funding reports beginning April 2015.

*PNC has several delinquent funding reports which have resulted in funds becoming frozen several times during the fiscal year. This has affected PNC Board expenditures, including several community organization events. AppleOne staff will provide service an average of 2-5 hours per month, at a \$31.68 per hour rate. They will work with Treasures and 2<sup>nd</sup> signer (President) to help PNC return to compliance and avoid future delinquencies.*

Motion: PNC approve AppleOne as vendor to provide support to PNC Treasurer in completing required funding reports beginning April 2015.

3. Consideration and possible action on the recommendation from the Executive Board committee to schedule a Committee Retreat of the PNC Board to establish goals and develop a strategic plan for each committee for the 2015-2016 Fiscal Year. Committee Retreat Date: June 27<sup>th</sup> 2015, Location TBA. Time: 10a.m.-2p.m.

Motion: To schedule a Committee Retreat on June 27<sup>th</sup> 2015 to establish goals and develop a strategic plan for each PNC Committee.

4. Consideration and possible action by PNC to approve reimbursement of \$361.48 to PNC Board Member Juan Salas, for the expenses paid by him for the PNC Event: Vaughn Environmental Garden held on March 28, 2015.

*PNC approved event at earlier meeting date, PNC was unable to pay for this using purchase card because funds were frozen. However, event was already scheduled to take place. Funds were used purchase breakfast and lunch for 66+ volunteers, and gardening supplies to be used at event. Original receipts and Bank Account Statement has been provided by Board member.*

*\$118.06 Dominos Pizza, \$64.91 Lowes, \$178.51 Smart and Final.*

Motion: To reimburse Board member , Juan Salas, a total of \$361.48 which he used to pay for a scheduled PNC approved event during the month of March 2015.

5. Consideration of the Monthly Expenditure Reports prepared by previous Treasures Reuben Garcia, for the months of February 2015 and March 2015. PNC Board approval of the reports with any needed adjustments discussed during this meeting.

Motion: To approve Monthly Expenditure Reports for the months of February 2015 and March 2015.

6. Acceptance of the resignation from the PNC Board submitted by Youth Representative David Rodriguez, effective April 12, 2015.

Motion: To accept the resignation of Youth Representative, David Rodriguez, and declare his Board seat vacant as of April 12, 2015.

**h. BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS (15 minutes)**

- a. President
  - i. FY 2015-2016 Strategic Plan and Budget for PNC
- b. Vice-president
- c. Treasure
  - i. Update on funding status
- d. Secretary
  - i. High Speed Rail Focus Group April 21, 2015
- e. Outreach Committee – general monthly activities report.
- f. Education Committee – general monthly activities report.
- g. Land Use Committee – general monthly activities report.
- h. Ad Hoc Bylaws Committee- general monthly activities report.

**i. BOARD MEMBER COMMENTS/ANNOUNCEMENTS (10 minutes)**

**j. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS (6 minutes)**

(Please complete a Request for Consideration Form and submit to President by end of tonight’s meeting)

**k. ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

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and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Vanessa Serrano, Board President, [vserrano@pacoimanc.com](mailto:vserrano@pacoimanc.com).

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**“Special” Board Meeting Agenda**

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Community Room #5

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(10 minutes)

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**e. PRESENTATIONS:**

(There are no scheduled presentations during the April 2015 PNC Meeting)

**f. ADMINISTRATIVE ITEMS:**

(0 minutes)

(None During This Special Meeting)

**g. MOTIONS & RESOLUTIONS:**

(10 minutes)

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**h. BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS (0 minutes)**

(None During This Special Meeting)

**i. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

(0 minutes)

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(0 minutes)

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