

CITY OF LOS ANGELES
CALIFORNIA

**Our Neighborhood Council
Governing Board Members:**



**Pacoima
Neighborhood
Council**

**PACOIMA NEIGHBORHOOD
COUNCIL**

11243 Glenoaks Blvd., #4
Pacoima, CA 91331

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www.PacoimaNC.com

Michael Gonzalez, President
Vanessa Serrano, Vice President
Reuben Garcia, Treasurer
Debra Greenfield, Secretary
David Milian, CBO Rep.
Rebecca Long, At-Large Rep.
David Rodriguez, Youth Rep.
Jessica Urquiza, Youth Rep.
Alex Morales, Renter Rep.
Martha Martinez, Renter Rep.
Raquel Cedillo, Renter Rep.
John Hernandez, Retail Business Rep.
Fannie Long, Senior Rep.
Imelda Foley, Senior Rep.
Juan Salas, Home/Condo Rep.
Jaime Lazo, Home/Condo Rep.
Rosa Ruvalcaba, Home/Condo Rep.
Vacant, At-Large Rep.
Vacant, Home/Condo Rep.
Vacant, Industrial Rep. (2)
Vacant, Faith Based Rep.
Vacant, Youth Rep.

PACOIMA NEIGHBORHOOD COUNCIL

SPECIAL Board Meeting Agenda

FRIDAY, DECEMBER 12, 2014 – 6:00PM

Pacoima Neighborhood City Hall

13520 Van Nuys Blvd. 1st Floor

Pacoima, CA 91331

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

I. WELCOMING REMARKS:

(5 minutes)

- a. Call to order & Flag salute
- b. Board roll call
- c. Self-Introductions of guests (Please sign-in! It is voluntary, and will help us stay in touch with you.)

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

(0 minutes)

No reports & announcements by community/government offices at this meeting.

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

(6 minutes)

Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker)

IV. PRESENTATIONS:

(0 minutes)

No presentations this month

V. ADMINISTRATIVE ITEMS:

(45 minutes)

- a. **Review of Board Member Attendance Policy** as written in bylaws and current board member standing according to most updated attendance roster.
- b. **Review of Budget and Ethics Training**, identify who has taken the training required and offered by Department of Neighborhood Empowerment. Those who have not taken it, must complete trainings online by December 17, 2014 General Board Meeting.
- c. **Address and Discuss** Pacoima Neighborhood Council Board commitment to align priorities and actions to PNC's mission, goals and impact statements.
- d. **Review 2014-2015 Strategic Plan** and current standing to measure Pacoima Neighborhood Council's progress during the first six (6) months of the fiscal year.
- e. **Review of 2014-2015 Annual Budget** and current budget standing as of November 2014.
- f. **Address, Discuss and Identify** PNC's policies/procedures to conduct and assign general operational activities of the Board.
- g. **Calendar** the next three (3) months PNC Special Meetings to identify policies/procedures and begin the review of Ad Hoc-Bylaws Committee work.

VI. MOTIONS & RESOLUTIONS:

(15 minutes)

(Discussion/Possible Action Items)

1. Discussion and Possible Action- Pacoima Neighborhood Council to identify one (1) community event based on stakeholders input on community needs given over the last six (6) months, to be planned and executed by the board during the beginning months of 2015.
2. Discuss and Possible Action- Pacoima Neighborhood Council to collaborate with LAPD by purchasing \$500 worth of bicycles for children in the community to be distributed at LAPD/PNC Outreach events during this year's holiday season.

VII. BOARD & COMMITTEE REPORTS (including discussion and possible action items, if listed): (0 minutes)

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Committees

VIII. BOARD MEMBER COMMENTS/ANNOUNCEMENTS (5 minutes)

IX. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS (0 minutes)

X. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - PNC agendas are posted for public review at the following community locations and our website.

- Pacoima Community Center, 11243 Glenoaks Blvd,
- www.PacoimaNC.com
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Mike Gonzales, Board President, at (818) 890-1563 or email mgonzales@pacoimanc.com.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: www.pacoimanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mike Gonzales, Board President, at (661) 555-5460 or email mgonzales@pacoimanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the PNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website www.PacoimaNC.com

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Mike Gonzales, Presidente de la Mesa Directiva, al (661) 555-5460 o por correo electrónico mgonzales@pacoimanc.com para avisar al Concejo Vecinal.