



## Pacoima Neighborhood Council

Meeting Location: Pacoima Community Center, 11243 Glenoaks Blvd, #3 Pacoima CA 91331

Date: March 19, 2014

### Call to order, roll call & flag salute

Meeting called to order at 6:35 p.m.

Present: AM, DM, DR, FL, IF, JU, JH, JS, LP, MM, MG, RC, RL-V, RL, RG, RR, RM, VS

Absent: JL (excused)

### ○ Comments/announcements from Elected officials or their representatives

- Ruben Zaragoza, Office of City Council Member Felipe Fuentes

Extending appreciation to the exiting board and all the work they do. Inviting the community to a clean up the office is having in Pacoima on March 22. The meeting location is on Pinney St. & El Dorado.

- Marcos Santana, Office of Congressman Tony Cardenas

Their office is hosting more events for the covered California. Register by March 31 and open enrollment won't start until October again and people will not be covered. Currently working on the Worker mobility act which reassigns people who have been unemployed long term. Instead of receiving funds for extent of 2 years they get a lump sum if they are able to show proof they are working on employment.

### ○ Comments/announcements from City Departments

- Alex Morehead, Pacoima Family Resource Center

Cash for college assisted 40 students to apply for financial aid.

This will be his last month in the community. They will move him to another city in Los Angeles. As of May 1, 2014, El Nido will become the providers of the services to community families.

- Officer Munguia, Senior Lead Officer, LAPD-Foothill Division

Crime Stats Year to date: 2013 we had 196 part 1 crime, now year to date we have 130.

Homicide crimes are up. Last year this time we had 3. This time year to date we have 6. Overall Foothill crime is down, but we are worried and looking closer to homicides.

Party Call Car will begin this spring to take care of all the party calls in the division. This car will specifically go to the call to the department for parties that are disturbing the peace. Still call dispatch or front desk and they will direct the call to the party car.

- Greg Bartz, Community Liaison-Department of Water and Power

Provided published showing that there is a priority to fix bills and accounts that may have been developed in error. Articles about the precipitation report in the sierra. Gives you what DWP did month to month last year. Passing out a flyers for DWP Alert numbers (down telephone polls...etc.) Street lighting program where the bureau does not have post to provide light.

## Business

Motion to amend the agenda and allow Treasures, Morris Pichon, to give his treasures report before The new PNC board is seated and Secretary, Vanessa Serrano, to present last meeting minutes and make motion to approve both treasures and secretaries documents.

Made By: Edwin Ramirez, Reuben Garcia Seconded  
Action: Passes, Unanimously

- I. Morris presents that this year the board had \$37, 0000 to use for the city of Pacoima. Currently we have spent \$16, 583.24. This leaves us with \$20, 416.76. Tonight is Morris last night as treasurer and he offers to help the new elected treasurer transition. Morris presents that some of the items DONE requested to settle payments included up to 12 documents in order to get the request through DONE.

Suggestions to the next treasures: Insist that the chairman of the approving committees be in charge of getting all the documents done since they will have all the details.

Motion: Morris motions to approve the budget as presented by Morris.

Made by: Morris Pichon, Ruth Martinez Seconded

Action: Passes, Unanimously

Comments: Reuben Garcia, John Hernandez, Lela Campos

- II. (5 min.) Approval of Minutes Presented by Vanessa Serrano

Motion: To approve minutes as presented with editorial changes as requested by board from the February 19, 2014 PNC meeting.

Made by: Edwin Garcia, Fannie Long Seconded

Action: Approved (13 yes, 1 Abst. MM)

- III. Neighborhood Council Board Orientation presented by Leyla Campos of Empower LA

- a. New elected board is invited to take seats and oath passed and taken by all board members.  
Election of PNC Board Officers:

President:

Alex M. Nominates Mike Gonzales who accepts nomination  
Fannie nominates Reuben Garcia who declines nomination  
Rebeca L-V nomates Vanessa Serrano who accepts nomination

Mike and Vanessa present short explanation of vision for the board and take questions from Empower LA, Board and Stakeholds

Vote Outcome:

10, Michael Gonzalez

08, Vanessa Serrano

Vice President:

Alex M. nominates Vanessa Serrano who declines nomination  
David Milia self nominates  
Fannie Long nominates Imelda Foley who declines nomination  
Michael Gonzalez nominates Levi Ponce who accepts nomination

David and Levi present short explainiton of vision for the board and take questions from Empower LA, Board and Stakeholders.

Vote Outcome:

14, Levi Ponce

04, David Milian

Treasurer:

Vanessa S. nominates Ruth Martinez who accepts nomination

Vote Outcome:

18, Unanimous

Secretary:

Ruth M. nominates Vanessa Serrano who accepts nomination

Vote Outcome:

18, Unanimous

b. Board Designation of Purchase card Holder and Second Signatory

Lela passes board member handbook to all members. Empower LA will be creating a new handbook. North Valley Representatives: Lidia Grant

*John Hernandez and Alex Morales exits 8:04 p.m.*

c. (3 min.) The role of your NC in your community and for your community

Refer to the charter, to board bylaws, DONE website for guidance. Review Brown Act, Quorum, Speaker Cards, Ethics & Conflict, Public Records Act contact department of city attorney right away when you get a request for records, ADA, Request for accommodations must be made (Agenda needs to have a contact number to make request) Contact Richard Ray from DONE for help with accommodations.

Alois Phillips -Department City Attorney for our NC

- d. (3 min.) Quick hits on laws that govern NC's City Charter, NC Plan, Brown Act PRA, ADA, Conflict of Interest

Tool kit given to president (to prepare the NC before, during and after meetings) Agenda's need to be sent to the department so they may address the agenda and the way it is written.

Treasurer: Can hire Apple 1 CPA or refer to other NC for support. Have to submit a budget (PNC has done that)

*Rebecca Long leaves 8:34 p.m.*

Change in the Brown Act: NC must publicly report any actions taken in a meeting and must report the action taken by board members in the meeting and it must be reported in the minutes.

All expenditures must be listed on the request for funding payment.

Unacceptable purchases: Fire arms, advanced payments, transportation, split charges, donations, 3<sup>rd</sup> party reimbursements (only board members get reimbursed), alcohol, tobacco, adult entertainment, etc.

*Jessica and Rebeca L-V leave 8:38 p.m.*

Create an inventory of the items you have (assigned value of at least \$1,000)

Must TAG equipment

Outreach: Relationship Building (contact Empower LA)

NC and advocacy: Community Impact Statements (submitted to elected officials telling them how we are weighing in on an issue) City wide issues, attend annual budget day, candidate forums.

- e. (10 min.) Questions and answers

No questions to Leyla from the board or stakeholders. Leyla Campos may be contacted at 818 374-9898 [leyla.campos@lacity.org](mailto:leyla.campos@lacity.org)

- IV. The People Street Presented by Rebeca Lopez-Viramontes  
Tabled as Rebeca has left the meeting

V. Comments on non-agenda items. Please fill out speaker's card (2 minutes per person).

Ray Birches, Southern California Gas Company

The company is upgrading our natural gas meters within 30 days this area will have upgraded meters, installing the electronic box on our meters to be able to read electronically. Door hanger to show that the work has been completed. None of the pilots will go out. No need for the gas service man to enter the home.

Dr. Monroe (Comfort Zone)

Passes out packets to all the board member to see how the program is formulated. She has attached evaluation given by those who have completed the program. 16 sessions, handed agenda of how the time is covered (90 min sessions).

Ashley Metoyer, YPI

Distributed flyers for File Your Federal & State Income Taxes for Free Saturday, march 22, 2014 at the YPI office in Pacoima.

Arthur Broadous, African-American Music

Showed concern for the change of administration for the Family Resource center and what was the process of the transition of the community center.

Nina Royal, North Valley Reporter

Reported is online now but she needs translators to translate the stories in to Spanish to be able to add them to the website.

VI. Board Member Comments

LP, VS, RM, JS, DR, RC, MG, DM, IF, RG, RL, FL,RR

VII. Adjourn

Meeting adjourned at 9:00 p.m.